

TIME LINE FOR TIMBER TAX REPORTING

EFFECTIVE JANUARY 1, 2005

(FOR MUNICIPAL USE)

Tax Year April 1 through March 31

- March 31 Last day an Owner may request an Extension for a cutting operation. (A request in writing to the Selectmen by the Owner.)
- April 1 - 30 Time to send cordial reminder that Reports are due by May 15. (All Reports due, except those that have an extension.)
- May 15 Reports due (without report extension).
- May 16 Time to send stern letter requesting Reports no later than June 1.
- June 1 Reports due (No further extensions can be granted if request wasn't made prior to April 1.)
- June 2 Notify DRA Timber Tax Appraiser of late Reports. (Estimate of cut volume to be made for Doomage penalty purposes.)
- June 15 Assessing officials shall certify all cutting operations without an extension.
- June 30 A Timber Cut granted an extension must be completed.
- Aug 15 Extended operation Report due.
- Sept 15 Assessing officials shall certify all extended cutting operations.

RECOMMENDED TIMBER TAX FILING SYSTEM

**General Information File** - Includes stumpage rates, sample letters, blank forms, fact sheets, etc.

**Current Year Open File** - Notice of Intent - Operations that have not been completed

**Current Year Completed File** - Notice of Intent that have been completed (Intent, Report, Certification and Warrant stapled together).

**Past Years Complete by Tax Year** - Intent, Report, Certification and Warrant filed by tax year.