

RULEMAKING NOTICE FORM

Notice Number _____

Rule Number Asb 300 various

<p>1. Agency Name & Address:</p> <p>Assessing Standards Board c/o NH Department of Revenue Administration PO Box 487 Concord, NH 03302-0487</p>	<p>2. RSA Authority: <u>RSA 21-J:14-b, I-a; RSA 21-J:14-f, II</u></p> <p>3. Federal Authority: _____</p> <p>4. Type of Action:</p> <p>Adoption _____</p> <p>Repeal _____</p> <p>Readoption _____</p> <p>Readoption w/amendment <u> X </u></p>
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5. Short Title: **Certification of Assessors**

6. (a) Summary of what the rule says and of any proposed amendments:

Asb 300 contains the rules governing the certification and education standards of assessing personnel. The following amendments are being proposed:

- **Asb 302.01 Assessing Services Contracts and Agreements –**
 - Adding a period after 3 in (b)(2) a. 3; no change to rule language
- **Asb 302.02 Background Check –**
 - In opening paragraph, correcting [at] to “in”
- **Asb 303.05 Requirements to be a DRA-Certified Property Assessor –**
 - Correct the placement of IAAO Course 452 requirement
 - Removing the requirement from (b)(1) and renumbering accordingly
 - Adding requirement as a new (b)(3) and renumbering accordingly
- **Asb 303.06 Requirements to be a DRA-Certified Property Assessor Supervisor –**
 - In (a), added reference to (b)(7), exam
 - In (b)(7), identified and replaced “comprehensive” exam with the CNHA exam
 - Added (e) which provides 5-years for current individuals certified as assessor supervisors to take the exam to recertify at this certification level
- **Asb 305.01 Continuing Education Requirements –**
 - Removed assessor assistant certification level from the education requirements in (a)(1) and (2)
 - Added (b) (1)-(5) to phase-in the new 50-hour requirement for recertification
 - Renumbered accordingly
- **Asb 306.01 Requesting Certification or Recertification**
 - Increased time period in (a)(4) to complete a background check from [30] to 60 days
- **Asb 307.01 Filing a Charge of Misconduct Against a DRA-Certified Person.**
 - Increased the time period to submit a complaint from [180] to 360 days of the alleged misconduct

6. (b) Brief description of the groups affected:

The group affected is individuals working in the assessing field.

6. (c) Specific section or sections of state statute or federal statute or regulation which the rule is intended to implement:

Rule	Specific State Statute the Rule Implements
Asb 302.01 and Asb 302.02	RSA 21-J:14-b, I-a, RSA 21-J:14-f, II, RSA 21-J:14-g
Asb 303.05 and Asb 303.06	RSA 21-J:14-b, I-a, RSA 21-J:14-f, II, RSA 21-J:14-g
Asb 305.01	RSA 21-J:14-b, I-a, RSA 21-J:14-f, II, RSA 21-J:14-g
Asb 306.01	RSA 21-J:14-b, I-a, RSA 21-J:14-f, II, RSA 21-J:14-g
Asb 307.01	RSA 21-J:14-b, I-a, RSA 21-J:14-f, II, RSA 21-J:14-g

7. Contact person for copies and questions including requests to accommodate persons with disabilities:

Name: **Stephanie Martel** Title: **Supervisor II**
Address: **NH Department of Revenue Admin.** Phone #: **603.230.5096**
PO Box 487 Fax#: **603.230.5947**
Concord NH 03302-0487 E-mail: **stephanie.l.martel@dra.nh.gov**
TTY/TDD Access: Relay NH 1-800-735-2964
or dial 711 (in NH)

8. Deadline for submission of materials in writing or, if practicable for the agency, in the electronic format specified: **Friday, March 3, 2023 at 4:30 p.m.**

Fax E-mail Other format (specify):

9. Public hearing scheduled for:

Date and Time: **Friday, February 24, 2023 at 9:30 a.m.**
Place: **NH Department of Revenue Administration**

10. Fiscal Impact Statement (Prepared by Legislative Budget Assistant)

FIS # 23:008, dated 1/23/2023

1. Comparison of the costs of the proposed rule(s) to the existing rule(s):

There is no difference in costs when comparing the proposed rules to the existing rules.

2. Cite the Federal mandate. Identify the impact on state funds:

No federal mandate, no impact on state funds.

3. Cost and benefits of the proposed rule(s):

A. To State general or State special funds:

None

B. To State citizens and political subdivisions:

None

C. To independently owned businesses:

None

11. Statement Relative to Part I, Article 28-a of the N.H. Constitution:

These rules do not mandate fees or additional local expenditures on a political subdivision of the State, and, therefore, do not violate Part I, Article 28-a of the N.H. Constitution.