



Department of Revenue Administration

Municipal & Property Division – Municipal Bureau
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TRADITIONAL ANNUAL MEETING TIMELINE (MARCH - SCHOOLS)

Meeting Date: Tuesday, March 12, 2024

Date*	Action	RSA §	Parameters*
Friday, January 5	First deadline to post notice of bond hearing	33:8-a, I	"...at least 7 days before it is held."
Friday, January 12	First day to hold public hearing for bond issue over \$100,000	33:8-a, I	"...at least 15 days, but not more than 60 days prior to the meeting..."
Friday, February 9	Last day to post notice of Feb. 16 th budget hearing	32:5, I	"...at least 7 days in advance..."
Monday, February 12	Last day for negotiated cost items to be finalized <i>(See RSA § 197:3 – Raising Money at Special Meeting, for items not finalized by this deadline)</i>	197:6, 32:5-a, 32:19-a	"...not later than 30 days before the date prescribed for the school district meeting or the second Tuesday in March, whichever is earlier..."
Monday, February 12	Last day for petitioned warrant articles	197:6	"...not later than 30 days before the date prescribed for the school district meeting or the second Tuesday in March, whichever is earlier..."
Friday, February 16	Last day to hold at least one budget hearing <i>(Additional hearings may be held, earlier or later, with notice at least seven days in advance.)</i>	32:5, I and V, (d)	"...at least one public hearing on each budget, not later than 25 days before..."
Monday, February 19	Last day to post notice of bond hearing	33:8-a, I	"...at least 7 days before it is held."
Wednesday, February 21	Last day for budget committee to deliver budget and warrant article recommendations to selectpersons for posting	32:16 IV	"...at least 20 days before..."
Monday, February 26	Last day to post warrant and budget form for annual meeting	197:7	"...14 days before the day of meeting, not counting the day of posting nor the day of the meeting, but including any Saturdays, Sundays and legal holidays within said period."
Monday, February 26	Last day to hold public hearing for bond	33:8-a, I	"...at least 15 days, but not more than 60 days prior..."
Tuesday, March 5	Annual Report with budget made available to voters	41:14 & 32:5 VII (a)	"...at least 7 days prior..." & "...at least one week before..."
Tuesday, March 12	School District Meeting Day	197:1	"...annually between March 1 and March 25, inclusive..."
Monday, April 1	Submit signed and completed forms to DRA through the MTRSP	21-J:34	"...within 20 days of the close of the meeting..."

* Dates are calculated in accordance with RSA § 21:35.