

PDF 8/3/12

FINANCIAL REPORT OF THE TOWN OR CITY BUDGET

Enter TOWN/CITY Name Here >

Enter Calendar Reporting Year Here >

(January 1 to December 31)

Enter Optional Reporting Year Here >

(July 1 to June 30)

DOES THE TOWN/CITY ACCOUNT FOR SOME EXPENDITURES AS PROPRIETARY FUNDS OR CAPITAL PROJECT FUNDS? Enter Yes or No in box above & see instructions.

Enter town or city name in cell C5 and calendar reporting year for this report in C7 (optional reporting year in cell C9). In cell C12 enter yes if the municipality accounts for some expenditures as proprietary or capital project funds.

State of New Hampshire Department of Revenue Administration
Municipal Services Division
P.O. Box 487
Concord, NH 03302-0487
Telephone: (603) 230-5090

Return Completed Form By April 1 For Calendar Fiscal Year and By September 1 for Optional Fiscal Year

GOVERNING BODY (SELECTMEN)

Date Signed:

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

[Signature]

[Signature]

[Signature]

Hugh W. Clark

PREPARER

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)

Preparer (Please print or type)
Jill F. Lane

Signature
Jill F. Lane

Regular Office Hours
Monday 2 - 10 AM.

Email address
SELECTMEN@TOWN OF SURRY. ORG

MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

FOR DRA USE ONLY
RECEIVED
APR 05 2012
NH DEPT OF REV ADMIN
MUNICIPAL SERVICES

1	2	3	4	5
Acct. #	EXPENDITURE	Voted Appropriations Final MS-2	Other Authorizations* Explain Below	Actual Expenditures
GENERAL GOVERNMENT TOTAL =				
4130-4139	Executive	11,000		12,536
4140-4149	Election, Reg. & Vital Statistics	19,193		15,821
4150-4151	Financial Administration	13,940		14,696
4152	Property Assessment	11,500		10,654
4153	Legal Expense	10,000		2,454
4155-4159	Personnel Administration	8,500		8,762
4191-4193	Planning & Zoning	1,700		1,014
4194	General Government Buildings	11,000		11,319
4195	Cemeteries	9,650		7,671
4196	Insurance	12,350		9,192
4197	Advertising & Regional Assoc.	100		0
4199	Other General Government			
PUBLIC SAFETY TOTAL =				
show detail below				
4210-4214	Police	20,000		16,399
4215-4219	Ambulance	11,650		11,636
4220-4229	Fire	21,000		23,123
4240-4249	Building Inspection	700		0
4290-4298	Emergency Management	100		0
4299	Other (Incl. Communications)	7,822		6,767
AIRPORT AVIATION CENTER TOTAL =				
show detail below				
4301-4309	Airport Operations			
HIGHWAYS & STREETS TOTAL =				
show detail below				
4311	Administration			
4312	Highways & Streets	130,000		130,442
4313	Bridges			
4316	Street Lighting	4,000		4,196
4319	Other			
SANITATION TOTAL =				
show detail below				
4321	Administration			
4323	Solid Waste Collection			
4324	Solid Waste Disposal	700		297
4325	Solid Waste Facility Clean-up			
4326-4329	Sewage Coll. & Disposal & Other			
Large Subtotals		304,905	0	286,978

Acct. #	Explanation for "Other Authorizations" (Column 4) (Examples: Emergency expenditure; non-lapsing appropriations; grants; agents on capital reserve or trust, transfers)

1	2	3	4	5
Acct. #	EXPENDITURE	Voted Appropriations Final MS-2	Other Authorizations* Explain Below	Actual Expenditures
WATER DISTRIBUTION				
4331	Administration			
4332	Water Services			
4335-4339	Water Treatment, Conserv. & Other			
ELECTRIC				
4351-4352	Admin. and Generation			
4353	Purchase Costs			
4354	Electric Equipment Maintenance			
4359	Other Electric Costs			
HEALTH				
4411	Administration			
4414	Pest Control	100		0
4415-4419	Health Agencies & Hosp. & Other	2,600		2,071
WELFARE				
4441-4442	Administration & Direct Assist.	5,000		0
4444	Intergovernmental Welfare Pymts			
4445-4449	Vendor Payments & Other			
CULTURE & RECREATION				
4520-4529	Parks & Recreation	1,000		649
4550-4559	Library	15,400		12,045
4583	Patriotic Purposes	900		777
4589	Other Culture & Recreation			
CONSERVATION				
4611-4612	Admin. & Purch. of Nat. Resources			
4619	Other Conservation	100		0
4631-4632	Redevelopment and Housing			
4651-4659	Economic Development			
DEBT SERVICE				
4711	Princ.- Long Term Bonds & Notes	40,432		40,432
4721	Interest-Long Term Bonds & Notes	3,591		3,507
4723	Int. on Tax Anticipation Notes	100		0
4790-4799	Other Debt Service			
Page Sub-Totals		59,223	0	58,481

Acct. #	Explanation for "Other Authorizations" (Column 4) (Examples: Emergency expenditure; non-lapsing appropriations; grants; agents on capital reserve or trust, transfers)

1	2	3	4	5
Acct. #	EXPENDITURE	Voted Appropriations Final MS-2	Other Authorizations* Explain Below	Actual Expenditures
	CAPITAL PROJECTS			
4901	Land			
4902	Machinery, Vehicles & Equipment	14,000		11,375
4903	Buildings			
4909	Improvements Other Than Bldgs.	150,000	34,550	67,828
	OPERATING EXPENSES			
4912	To Special Revenue Fund			
4913	To Capital Projects Fund			
4914	To Enterprise Fund			
	- Sewer			
	- Water			
	- Electric			
	- Airport			
4915	To Capital Reserve Fund	15,000		15,000
4916	To Expend. Trust Fund - not #4917	30,000		30,000
4917	To Health Maint. Trust Funds			
4918	To Nonexpendable Trust Funds			
4919	To Fiduciary Funds			
	Total	199,000	34,550	124,203
	Total	583,128	34,550	470,862
	PAYMENTS TO OTHER GOVERNMENTS			
4931	Taxes Assessed for County			286,550
4932	Taxes Assessed for Village Dist.			
4933	Taxes Assessed for Local Educ.			780,633
4934	Taxes Assessed for State Educ.			196,945
4939	Payments to Other Governments			
	Less Proprietary Funds or Capital Project Funds			
		583,128	34,550	1,734,790

Acct. #	Explanation for "Other Authorizations" (Column 4) (Examples: Emergency expenditure; non-lapsing appropriations; grants; agents on capital reserve or trust, transfers)
4909	PLEASE NOTE THESE EXPENDITURES WERE PAID DIRECTLY FROM THE CAPITAL RESERVE FUND TO ED CSENGE FOR THE JOSLIN RD BRIDGE PROJECT WHICH WAS NOT CC IN 2011 BY THE TRUSTEE OF TRUST FUNDS PER ORDER OF THE SELECTMEN.

NOTE: NH law requires all municipalities to gross appropriate. Full disclosure of those appropriations and offsetting revenues are required on this report. Those amounts accounted for in proprietary or other funds are subtracted from this report for purposes of general fund balance sheet disclosure. See the municipality's audited financials for more information on proprietary funds or capital project funds.

Surry	
2011	Reporting Year
n/a	Op FY Reporting Year

1	2	3	4
Acct. #	SOURCE OF REVENUE	Estimated Revenues Used to Set Tax Rate	Actual Revenues
TAXES			
3110	Property Taxes (commitment less overlay)	1,390,397	1,390,397
3120	Land Use Change Taxes - General Fund		
3121	Land Use Change Taxes - Conservation Fund		
3180	Resident Taxes		
3185	Timber Taxes	500	204
3186	Payment in Lieu of Taxes	4,110	4,110
3187	Excavation Tax (\$.02 cents per cu yd)	102	102
3189	Other Taxes		
3190	Interest & Penalties on Delinquent Taxes	14,000	12,603
	Inventory Penalties		
FEES			
3210	Business Licenses & Permits		
3220	Motor Vehicle Permit Fees	130,000	128,758
3230	Building Permits	50	198
3290	Other Licenses, Permits & Fees	4,000	3,139
3311-3319	From Federal Government	6,822	6,822
FROM OTHER GOVERNMENTS			
3351	Shared Revenues		
3352	Meals & Rooms Tax Distribution	32,000	32,679
3353	Highway Block Grant	20,000	26,227
3354	Water Pollution Grant		
3355	Housing & Community Development		
3356	State & Federal Forest Land Reimbursement		
3357	Flood Control Reimbursement	75,000	0
3359	Other (Including Railroad Tax)	700	991
3379	From Other Governments		
CHARGES AND SERVICES			
3401-3406	Income from Departments	200	141
3409	Other Charges	100	222
OTHER REVENUES			
3501	Sale of Municipal Property	0	0
3502	Interest on Investments	1,000	903
3503-3509	Other	400	741
INTENTIONAL DEPOSIT TRANSFERS IN			
3912	From Special Revenue Funds		
3913	From Capital Projects Funds		
3914	From Enterprise Funds		
	Sewer - (Offset)		
	Water - (Offset)		
	Electric - (Offset)		
	Airport - (Offset)		
3915	From Capital Reserve Funds	69,700	9,661
3916	From Trust & Fiduciary Funds	650	756
3917	Transfers from Conservation Fund		
OTHER FINANCING SOURCES			
3934	Proceeds from Long Term Bonds & Notes		
Less Proprietary Funds or Capital Project Funds			
		1,749,731	1,618,654

General Fund Balance Sheet for Town/City of

Surry

2011

or Optional Reporting Year = n/a

A. ASSETS	Account	Beginning of Year	End of year
Current assets	(a)	(b)	(c)
a. Cash and equivalents	1010	900,013	755,065
b. Investments	1030	90,892	0
c. Restricted Assets			
d. Taxes receivable	1080	89,187	68,774
e. Tax liens receivable	1110	58,458	78,824
f. Accounts receivable	1150		
g. Due from other governments	1260		
h. Due from other funds	1310	224,477	224,386
i. Other current assets	1400		
j. Tax deeded property (subject to resale)	1670		
		1,363,027	1,127,049
LIABILITIES			
a. Warrants and accounts payable	2020		
b. Compensated absences payable	2030		
c. Contracts payable	2050		
d. Due to other governments	2070		
e. Due to school districts	2075	617,139	497,578
f. Due to other funds	2080	224,477	224,386
g. Deferred revenue	2220		
h. Notes payable - Current	2230		
i. Bonds payable - Current	2250		
j. Other payables	2270		
		841,616	721,964
FUND BALANCES			
a. Nonspendable Fund Balance	2440		
b. Restricted Fund Balance	2450		
c. Committed Fund Balance	2460		
d. Assigned Fund Balance	2490		
e. Unassigned Fund Balance	2530	521,411	405,084
		521,411	405,084
		1,363,027	1,127,048

NOTE: NH law requires all municipalities to gross appropriate, but this balance sheet only reflects the general fund. See the municipality's audited financials for more information on proprietary funds or capital project funds.

MS-5	RECONCILIATION (to assist in balance sheet preparation)						
A. GENERAL FUND BALANCE SHEET RECONCILIATION							
	Total Revenues From Page 5		1,618,654				
	Less Expenditures From Page 4		1,734,790				
	Increase (decrease)		(116135)				
	Ending Fund Equity From Balance Sheet		405,084				These cells should be equal
	Less Beginning Fund Equity From Balance Sheet		521,411				
	Increase (decrease)		(116327)				
B. RECONCILIATION OF SCHOOL DISTRICT LIABILITY ACCT. #2075							
							Amount
	1. School district liability at beg. of year (From balance sheet Acct # 2075, column b)						617,139
	2. ADD: School district assessment for current year						977,578
	3. TOTAL LIABILITY WITHIN CURRENT YEAR (Sum of lines 1 and 2)						1,594,717
	4. SUBTRACT: Payments made to school district						< 1,097,139 >
							497,578
							(To balance sheet Acct # 2075, column c)
C. RECONCILIATION OF TAX MUNICIPAL BOND NOTES							
							Amount
	1. Short-term (TANS) debt at beginning of year	\$					-
	2. ADD: New issues during current year						-
	3. SUBTRACT: Issues retired during current year	<					- >
	4. Short-term (TANS) debt outstanding at end of year (Lines 1 + 2 - 3) (To balance sheet in Acct # 2230, column c)						-
SAMPLE FIGURES USED FOR ILLUSTRATION. USE THE MUNICIPALITY'S ACTUAL FIGURES							

MS-5

OPTIONAL RECONCILIATION (to assist in balance sheet preparation)

A. USE OF OVERLAY ALLOWANCE FOR UNCOLLECTIBLES/ABATEMENTS	Year of this report	For Prior Levy	TOTAL
	(a)	(b)	(c)
1. Overlay/Allowance for Uncollectibles/Abatements (Beginning of year) *	15,167	5,001	20,168
2. SUBTRACT: Abatements made (From pgs. 2-3 of tax collector's report)	1	47	(48)
3. SUBTRACT: Discounts (From pg. 2 of tax collector's report)	-	-	-
4. SUBTRACT: Refunds (Cash abatements - from treasurer or bookkeeper)	-	-	-
5. ESTIMATED ALLOWANCE FOR ABATEMENTS AT END OF YEAR ** (These amounts should be carried down to Section B, line 2)	15,166	4,954	20,120
6. Excess of estimate (Add to revenue on page 5)	-	-	-
<p>*Use overlay amount from tax rate for column (a) and use last year's balance of line 5, Allowance for abatements for column b (see your form from last year).</p> <p>**The amount in column c will go into line 1(b) for next year's worksheet.</p>			
B. TAXPAYER'S RECEIVABLE WORKSHEET	Acct. #1080 Taxes	Acct. #1110 Liens	TOTALS
	(a)	(b)	(c)
1. Uncollected, end of year	83,939	78,824	162,763
2. SUBTRACT: "Overlay" carried forward as Allowance for Abatements (from Section A above, line 5)	↓ 15,166	↓ 4,954	↓ 20,120
3. Receivable, end of year (To Balance Sheet Acct.#1080 and 1110, column c)	68,774	73,869	142,643

****SAMPLE FIGURES USED FOR ILLUSTRATION. USE THE MUNICIPALITY'S ACTUAL FIGURES****

ORGANIZATION OF LONG TERM DEBT (INCLUDING PORTFOLIO FINANCING)

(a) Description	(b) Original obligation	(c) Purpose	(d) Annual installment	(e) Interest rate	(f) Date of final payment	(g) Bonds o/s at beginning of year	(h) Bonds issued this year	(i) Bonds retired this year	(j) Bonds o/s at end of year
FIRE TRUCK PAYMENT	\$ 202,160		\$ 40,432	4.44	Mar-12	\$ 80,864	\$ -	\$ -	\$ 40,432
TOTAL	\$ 202,160		\$ 40,432			\$ 80,864			\$ 40,432

Remarks

INTEREST PAYMENT ON MARCH 2012 OF 1746.00