

2011

448
267,959

FORM F-65(MS-5) RECEIVED

NOV 14 2011

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION



ANNUAL CITY/TOWN
FINANCIAL REPORT

30 3 008 021 1 1613
NEWFIELDS TOWN
CLERK
PO BOX 300
NEWFIELDS, NH 03856 0300

PLEASE
RETURN
COMPLETED
FORM TO

State of New Hampshire
Department of Revenue Administration
Municipal Services Division
P.O. Box 487
Concord, NH 03302-0487
Telephone: (603) 271-3397

Part I GENERAL FUND - Revenues and expenditures for the period - Specify
January 1, 2010 to December 31, 2010

A. REVENUES - Modified Accrual	Account No.	Amount
1. Revenue from taxes (Including state education)	(a)	(b)
a. Property taxes (commitment less overlay Plus Section C, line 6, column (c), page 12)	3110	T01 \$ 5,595,847
b. State and local taxes assessed for school districts \$ 4,304,734	4933	
c. Land use change taxes - General Fund	3120	T01 34,000
d. Land use change taxes - Conservation Fund	3121	T01 0
e. Resident taxes	3180	0
f. Timber taxes	3185	T01 651
g. Payments in lieu of taxes	3186	U99 0
h. Other taxes (Explain on separate schedule)	3189	T01 0
i. Interest and penalties on delinquent taxes	3190	T01 23,047
j. Excavation Tax (@\$.02 per cu. yd.)	3187	T99 0
k. TOTAL (Excluding line 1b)		\$ 5,653,545
2. TOTAL revenues for education purposes (This entry should only be used by the few municipalities which have dependent school districts)		Enter Only Dependent Schools in This Space \$
3. Revenue from licenses, permits, and fees		
a. Business licenses and permits	3210	T28 427
b. Motor vehicle permit fees	3220	T01 284,529
c. Building permits	3230	T29 8,094

Part I GENERAL FUND (Continued)		
A. REVENUES - Modified Accrual (Continued)	Account No. (a)	Amount (b)
3. Revenue from licenses, permits and fees (Continued)		
d. Other licenses, permits, and fees	3290	T29 6,112
e. TOTAL ----->		\$ 299,162
4. Revenue from the federal government		
a. Housing and urban renewal (HUD)	3311	B50 \$ 0
b. Environmental protection	3312	B89 0
c. Other federal grants and reimbursements - Specify (FEMA; Bullet Proof Vests Grant, etc.)	3319	B89 70,788
d. TOTAL ----->		\$ 70,788
5. Revenue from the State of New Hampshire		
a. Shared revenue block grant	3351	C30 \$ 0
b. Meals and rooms distribution	3352	C30 74,128
c. Highway block grant	3353	C46 35,818
d. Water pollution grants	3354	C89 0
e. Housing and community development	3355	C50 0
f. State and federal forest land reimbursement	3356	C89 0
g. Flood control reimbursement	3357	C89 0
h. Other state grants and reimbursements - Specify Railroad Tax. Misc grants	3359	C89 16,027
i. TOTAL ----->		\$ 125,973
6. Revenue from other governments		
Intergovernmental revenue - Other	3379	D89 \$ 0
7. Revenue from charges for services (Exclude interfund transfers)		
a. Income from departments	3401	A89 \$ 8,260
b. Water supply system charges	3402	A91 0
c. Sewer user charges	3403	A80 0
d. Garbage-refuse charges	3404	A81 0
e. Electric user charges	3405	A92 0
f. Airport fees	3406	A01 0
g. Parking		A60 0
h. Transit or bus system		A94 0
i. Parks and Recreation		A61 0
j. Cemeteries		A03 0
k. Toll Highways		A45 0
l. Other charges	3409	A89 0
m. TOTAL ----->		\$ 8,260

Part I GENERAL FUND (Continued)

A. REVENUES - Modified Accrual (Continued)	Account No.	Amount
8. Revenue from miscellaneous sources	(a)	(b)
a. Special assessments	3500	U01 \$ 0
b. Sale of municipal property	3501	U11 55,500
c. Interest on investments	3502	U20 1,925
d. Rents of property	3503	U40 4,806
e. Fines and forfeits	3504	U30 0
f. Insurance dividends and reimbursements	3506	U99 0
g. Contributions and donations	3508	U50 407
h. Other miscellaneous sources not otherwise classified	3509	U99 32,340
i. TOTAL ----- >		\$ 94,978
9. Interfund operating transfers in		
a. Transfers from special revenue fund	3912	\$ 55,104
b. Transfers from capital projects fund	3913	0
c. Transfers from proprietary funds	3914	0
d. Transfers from capital reserve fund	3915	278,047
e. Transfers from trust and fiduciary funds	3916	0
f. Transfers from conservation duns	3917	0
g. TOTAL ----- >		\$ 333,151
10. Other financial sources		
a. Proceeds from long-term notes and general obligation bonds	3934	\$ 0
b. Proceeds from all other bonds	3935	0
c. Other long-term financial sources	3939	0
d. TOTAL ----- >		\$ -
11. TOTAL REVENUES FROM ALL SOURCES ----- >		\$ 6,585,857
12. TOTAL FUND EQUITY (Beginning of year) (Should equal line B.2g, column b, page 9) ----- >		\$ 406,389 ✓
13. TOTAL OF LINES 11 AND 12 (Should equal line 21, page 8) ----- >		\$ 6,992,246 ✓

Remarks

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual	Account No. (a)	Total expenditure (includes col.c&d)	Equipment and land purchases (c)	Construction (d)
1. General government				
a. Executive	4130	79,140	-	-
b. Election and registration	4140	7,760	-	-
c. Financial administration	4150	27,520	-	-
d. Revaluation of property	4152	18,057	-	-
e. Legal expense	4153	6,508	-	-
f. Personnel administration	4155	56,267	-	-
g. Planning and zoning	4191	25,720	-	-
h. General government building	4194	33,721	-	-
i. Cemeteries	4195	25,005	-	-
j. Insurance not otherwise allocated	4196	112,437	-	-
k. Advertising and regional association	4197	3,377	-	-
l. Other general government	4199	33,539	-	-
m. TOTAL ----->		\$ 429,051	\$ -	\$ -
2. Public safety				
a. Police	4210	285,693	-	-
b. Ambulance	4215	3,989	-	-
c. Fire	4220	40,131	-	-
d. Building inspection	4240	9,199	-	-
e. Emergency management	4290	12,818	-	-
f. Other public safety (including communications)	4299	40,374	-	-
g. TOTAL ----->		\$ 392,204	\$ -	\$ -
3. Airport/Aviation center				
a. Administration	4301	0	-	-
b. Airport operations	4302	0	-	-
c. Other	4309	0	-	-
d. TOTAL ----->		\$ -	\$ -	\$ -

Remarks

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)	Account No. (a)	Total expenditure (includes col.c&d)	Equipment and land purchases (c)	Construction (d)
4. Highways and streets				
a. Administration	4311	E44 0	G44 -	F44 -
b. Highways and streets	4312	E44 284,348	G44 -	F44 -
c. Bridges, railroad crossing	4313	E44 0	G44 -	F44 -
d. Street lighting	4316	E44 8,917	G44 -	F44 -
e. Toll highways	4316	E45 0	G45 -	F45 -
f. Other highway, streets, and bridges	4319	E44 0	G44 -	F44 -
g. TOTAL >		\$ 293,265	\$ -	\$ -
5. Sanitation				
a. Administration	4321	E80 0	G80 -	F80 -
b. Solid waste collection	4323	E81 68,002	G81 -	F81 -
c. Solid waste disposal	4324	E81 47,499	G81 -	F81 -
d. Solid waste clean-up	4325	E81 520	G81 -	F81 -
e. Sewage collection and disposal	4326	E80 0	G80 -	F80 -
f. Other sanitation	4329	E80 0	G80 -	F80 -
g. TOTAL >		\$ 116,021	\$ -	\$ -
6. Water distribution and treatment				
a. Administration	4331	0	-	-
b. Water services	4332	0	-	-
c. Water treatment	4335	0	-	-
d. Water conservation	4338	0	-	-
e. Other water	4339	0	-	-
f. TOTAL >		\$ -	\$ -	\$ -
7. Electric				
a. Administration	4351	0	-	-
b. Generation	4352	0	-	-
c. Purchase costs	4353	0	-	-
d. Equipment maintenance	4354	0	-	-
e. Other electric	4359	0	-	-
f. TOTAL >		\$ -	\$ -	\$ -

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)	Account No.	Total expenditure <i>includes col c & d</i>	Equipment and land purchases	Construction
8. Health	(a)	(b)	(c)	(d)
a. Administration	4411	0	-	-
b. Pest Control	4414	54,000	-	-
c. Health agencies and hospitals	4415	5,000	-	-
d. Other Health	4419	0	-	-
e. TOTAL >		E32 \$ 59,000	G32 \$ -	F32 \$ -
9. TOTAL expenditures for education purposes <i>(This entry should only be used by the few municipalities which have dependent school districts)</i>				
10. Welfare		E79	G79	F79
a. Administration	4441	1,240	-	-
b. Direct assistance	4442	0		
c. Intergovernmental welfare payments	4444	0		
d. Vendor payments	4445	0		
e. Other welfare	4449	0	-	-
f. TOTAL >		\$ 1,240	\$ -	\$ -
11. Culture and recreation		E61	G61	F61
a. Parks and recreation	4520	1,084	-	-
b. Library	4550	0	-	-
c. Patriotic purposes	4583	226	-	-
d. Other culture and recreation	4589	4,182	-	-
e. TOTAL >		\$ 5,492	\$ -	\$ -
12. Conservation				
a. Administration	4611	2,389	-	-
b. Purchase of natural resources	4612	0	-	-
c. Other conservation	4619	0	-	-
d. TOTAL >		E59 \$ 2,389	G59 \$ -	F59 \$ -
13. Redevelopment and housing				
a. Administration	4631	0	-	-
b. Redevelopment and housing	4632	0	-	-
c. TOTAL >		E50 \$ -	G50 \$ -	F50 \$ -

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)	Account No.	Total expenditure <i>includes col c & d</i>	Equipment and land purchases	Construction
14. Economic development	(a)	(b)	(c)	(d)
a. Administration	4651	0	-	-
b. Economic development	4652	0	-	-
c. Other economic development	4659	0	-	-
d. TOTAL >		E89	G89	F89
		\$ -	\$ -	\$ -
15. Debt service				
a. Principal long term bonds and notes	4711	265,000	\$	\$
b. Interest on long term bonds and notes	4721	189 75,108		
c. Interest on tax and revenue anticipation notes	4723	189 0		
d. Other debt service charges	4790	E23 0		
e. TOTAL >		\$ 340,108	\$	\$
16. Capital outlay (not reported above)			G89	F89
a. Land and improvements	4901	0	-	-
b. Machinery, vehicles, and equipment	4902	389,355	G89 389,355	\$
c. Buildings	4903	0	G89	F89
d. Improvements other than buildings	4909	0	G89	F89
e. TOTAL >		\$ 389,355	\$ 389,355	\$ -
17. Interfund operating transfers out				
a. Transfers to special revenue funds	4912	30,186		
b. Transfers to capital projects funds	4913	0		
c. Transfers to proprietary funds	4914	0		
d. Transfers to capital reserve funds	4915	0		
e. Transfers to expendable trust funds	4916	0		
f. Transfers to non-expendable trust funds	4918	0		
g. TOTAL >		\$ 30,186		
Cumulative Expenditure Totals from pages 4-7.....>		2,058,311.00	389,355.00	-

Remarks

Part III GENERAL FUND BALANCE SHEET

MODIFIED ACCRUAL

A. ASSETS		Account No.	Beginning of Year	End of year
1. Current assets		(a)	(b)	(c)
a. Cash and equivalents		1010	2,087,531	2,243,593
b. Investments		1030	-	0
c. Taxes receivable (From Section D, page 12)		1080	229,906	174,960 ✓
d. Tax liens receivable (From Section D, page 12)		1110	46,690	64,278 ✓
e. Accounts receivable		1150	-	0
f. Due from other governments		1260	0	0
g. Due from other funds		1310	0	2,283
h. Other current assets		1400	0	0
i. Tax deeded property (subject to resale)		1670	-	0
j. TOTAL ASSETS (Should equal line B3) ----- >			2,364,127	2,485,114
B. LIABILITIES AND FUND EQUITY				
1. Current liabilities				
a. Warrants and accounts payable		2020	28,796	17,841
b. Compensated absences payable		2030	-	0
c. Contracts payable		2050	-	0
d. Due to other governments		2070	-	0
e. Due to school districts		2075	1,905,740	2,092,744 ✓
f. Due to other funds		2080	17,052	6,570
g. Deferred revenue		2220	-	0
h. Notes payable - Current		2230	-	0
i. Bonds payable - Current		2250	-	0
j. Other payables		2270	6,150	0
k. TOTAL LIABILITIES ----- >			1,957,738	2,117,155
2. Fund equity (Please detail on page 10)				
a. Assigned (formerly reserve for encumbrances)		2440	0	0
b. Committed (formerly reserve for continuing appropriations)		2450	0	0
c. Restricted (formerly reserve for appropriations voted for CRF/ETF)		2460	-	0
d. Committed (formerly reserve for appropriations voted)		2460	-	0
e. Assigned (formerly reserve for special purposes)		2490	-	0
f. Unassigned (formerly unreserved fund balance)		2530	406,389	367,959
g. TOTAL FUND EQUITY ----- >			406,389 ✓	367,959 ✓
3. TOTAL LIABILITIES AND FUND EQUITY ----- >				
(Should equal line A1j) ----- >			2,364,127	2,485,114

Part IV **DETAIL**

This section may be used to provide the detail requested wherever "Explain" or "Specify" is found. If additional space is needed, please add extra pages using the following format. Please show the detail and the total for each.

Account number (a)	Item (b)	Amount (c)

Please Detail Reserves from page 9 (Balance Sheet)

Account number (a)	Item (b)	Amount (c)

Part V **GENERAL FUND**

A. PLEASE LIST THE ANNUAL REQUIREMENTS TO AMORTIZE ALL GENERAL OBLIGATION DEBT
(as of 12/31/2010 for the ensuing five years)

	Year (a)	Principal (b)	Interest (c)	Total (d)
1.	2011	265,000	64,508	\$ 329,508
2.	2012	265,000	53,908	\$ 318,908
3.	2013	65,000	42,658	\$ 107,658
4.	2014	65,000	39,408	\$ 104,408
5.	2015	65,000	36,158	\$ 101,158
6. SUBTOTAL (Sum of lines 1-5)		\$ 725,000	\$ 236,640	\$ 961,640
7. Remaining periods of debt		695,000	193,149	\$ 888,149
8. TOTAL		\$ 1,420,000	\$ 429,789	\$ 1,849,789

Part VI RECONCILIATIONS

A. RECONCILIATION OF SCHOOL DISTRICT LIABILITY		Amount
1. School district liability at beginning of year (Account number 2075, column b, on page 9)	\$	1,905,740 ✓
2. ADD: School district assessment for current year		4,304,734 ✓
3. TOTAL LIABILITY WITHIN CURRENT YEAR (Sum of lines 1 and 2)		6,210,474
4. SUBTRACT: Payments made to school district		< 4,117,730 >
5. School district liability at end of year (lines 3 less line 4) (Account number 2075, column c, on page 9)		2,092,744 ✓
B. RECONCILIATION OF TAX ANTICIPATION NOTES		Amount
1. Short-term (TANS) debt at beginning of year	61V \$	-
2. ADD: New issues during current year		-
3. SUBTRACT: Issues retired during current year	<	- >
4. Short-term (TANS) debt outstanding at end of year (Lines 1 + 2 - 3) (Be sure to include (TANS) in Account number 2230, column c, page 9)	64V \$	-

PLEASE REFER TO THE INSTRUCTIONS TO COMPLETE SECTIONS C AND D

C. ALLOWANCE FOR ABATEMENTS WORKSHEET	Current year	Prior years	TOTAL
	(a)	(b)	(c)
1. Overlay/Allowance for Abatements (Beginning of year) *	✓ 19,074	✓ -	19,074
2. SUBTRACT: Abatements made (From tax collector's report)	✓ (4,911)		(4,911)
3. SUBTRACT: Discounts			-
4. SUBTRACT: Refunds (Cash abatements) <i>CPA</i>	(37,189)		(37,189)
5. ESTIMATED ALLOWANCE FOR ABATEMENTS AT END OF YEAR **			-
6. Excess of estimate (Add to revenue on page 1, line 1a)	(23,026)	-	(23,026)

*Use overlay amount for column (a) and use last year's balance of line 5, Allowance for Abatements for column b (see your form from last year).

**The amount in column c will go into line 1(b) for next year's worksheet.

D. TAXES/LIENS RECEIVABLE WORKSHEET	1080 taxes	1110 liens	TOTALS
	(a)	(b)	(c)
1. Uncollected, end of year	✓ 174,960	✓ 64,278	239,238
2. SUBTRACT: "Overlay" carried forward as Allowance for Abatements (from Worksheet C, line 5)	-	-	-
3. Receivable, end of year *	174,960	64,278	239,238

* (These amounts are entered on page 9, account numbers 1080 and 1110, column c)

Part VII SUMMARY OF REVENUES FOR ALL OTHER FUNDS

REVENUE AND OTHER FINANCING SOURCES	Capital Projects		Special Revenue	Proprietary funds	
	(a)	(b)		Enterprise (c)	Internal service (d)
1. Revenue from taxes	T01	0	T01		
2. Revenue from licenses, permits, and fees	T29	0	T29		
3. Revenue directly from the federal government	B89	0	B89		
4. Revenue from the State of New Hampshire	C89	150	C89		
5. Revenue from other governments	D89	0	D89		
6. Revenue from charges for services	A91	0	A91		
(a) Water supply system charges	A80	0	A80		
(b) Sewer user charges	A81	0	A81		
(c) Garbage/refuse collection charges	A92	0	A92		
(d) Electric	A01	0	A01		
(e) Airport and aviation	A44	0	A44		
(f) Highway	A45	0	A45		
(g) Toll facilities	A61	0	A61		
(h) Parks and recreation	A60	0	A60		
(i) Parking	A94	0	A94		
(j) Transit or bus system	A89	31	A89		
(k) Other - Specify -- L	A89	0	A89		
(1) Fees - Library	A89	0	A89		
(2) Fees - Ambulance	A89	23,443	A89		
(3) Fees - Police Detail	U20	0	U20		
7. Revenue from miscellaneous sources					
(a) Interest on investments	U99	406	U99		
(b) Other miscellaneous sources		4,970			
8. Interfund operating transfers in		38,226			
9. Other financial sources	U99	0	U99		
10. TOTAL REVENUE AND OTHER SOURCES	\$	\$ 68,226	\$	\$	\$

Part VIII SUMMARY OF EXPENDITURES FOR ALL OTHER FUNDS

EXPENDITURES (BY FUNCTIONS)	Capital projects (a)	Special revenue (b)	Proprietary funds	
			Enterprise (c)	Internal service (d)
1. General government	F89	E89 0	E89	
2. Public Safety	F82	E62 25,383	E62	
(a) Police		E32 0	E32	
(b) Ambulance	F24	E24 0	E24	
(c) Fire	F01	E01 0	E01	
3. Airport/Aviation center	F44	E44 0	E44	
4. Highway and streets	F45	F45 0	F45	
5. Toll Highways	F81	F81 0	F81	
6. Sanitation	F91	F91 0	F91	
7. Water distribution and treatment	F80	E80 0	E80	
8. Sewerage	F92	E92 0	E92	
9. Electric	F32	E32 0	E32	
10. Health	F79	E79 0	E79	
11. Welfare	F61	E61 56,165	E61	
12. Culture and recreation	F60	E60 0	E60	
13. Parking	F84	E84 0	E84	
14. Transit or bus system	F59	E59 4,356	E59	
15. Conservation	F50	E50 0	E50	
16. Redevelopment and housing	F89	E89 0	E89	
17. Economic development		E23 0	E23	
18. Debt service	F89	F89 0	F89	
19. Capital outlay - other				
20. Interfund operating transfers out		55,104		
21. TOTAL EXPENDITURES	\$	\$ 141,008	\$	\$

Remarks

Part IX BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS

	Account No. (a)	Capital Projects (b)	Special Revenue (c)	Proprietary funds	
				Enterprise (d)	Internal service (e)
A. ASSETS					
1. Current assets					
(a) Cash and equivalents	1010	0	220,038		
(b) Investments	1030	-	0		
(c) Accounts receivable	1150	-	0		
(d) Due from other governments	1260	-	0		
(e) Due from other funds	1310	0	6,570		
(f) Other - Specify --		-	0		
2. Fixed assets					
(a) Land and improvements	1610	-	0		
(b) Buildings	1620	-	0		
(c) Machinery, vehicles, and equipment	1640	-	0		
(d) Construction in progress	1650	-	0		
(e) Improvements other than buildings	1660	-	0		
(f) Other - Specify --		-	0		
Accumulated Depreciation					
3. TOTAL ASSETS →			226,608		
Remarks					

Part VIII BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS (Continued)

	Account No. (a)	Capital projects (b)	Special revenue (c)	Proprietary funds	
				Enterprises (d)	Internal service (e)
B. LIABILITIES AND FUND EQUITY					
1. Liabilities					
(a) Warrants and accounts payable	2020	-	0		
(b) Compensated absences payable	2030	-	0		
(c) Contracts payable	2050	-	0		
(d) Due to other governments	2070	-	0		
(e) Due to other funds	2080	-	2,284		
(f) Deferred revenue	2220	-	0		
(g) Notes and bonds payable		-	0		
(h) Other - Specify --L		-	0		
(j) TOTAL LIABILITIES		\$ -	\$ 2,284	\$ -	\$ -
2. Fund Equity/Capital					
(a) Assigned (formerly reserve for encumbrances)	2440	-	0		
(b) Assigned (formerly reserve for special purposes)	2490	-	224,324		
(c) Unassigned (formerly unreserved fund balance-deficit)	2530	0	0		
(d) Municipal contributed capital	2610	-	0		
(e) Other contributed capital	2620	-	0		
(f) Retained earnings	2790	-	0		
(g) TOTAL FUND EQUITY		\$ -	\$ 224,324	\$ -	\$ -
3. TOTAL LIABILITIES AND FUND EQUITY		\$ -	\$ 226,608	\$ -	\$ -

Part X SUPPLEMENTAL INFORMATION WORKSHEET

A. INTERGOVERNMENTAL EXPENDITURES

Report payments made to the State or other local governments *on reimbursement or cost-sharing basis*. Do not include these expenditures in part VIII.

Purpose (a)	Account No. (b)	Amount (c)
Payments made to other local governments for:		
Schools		M12 4,304,734
Sewers		M80
All other - County	4931	M89 261,242
All other - Towns	4199	M89
Payments made to State for:		
Highways	4319	L44
All other purposes	4199	L89

C. DEBT OUTSTANDING, ISSUED, AND RETIRED

Long-term debt purpose (a)	Bonds outstanding at the beginning of this fiscal year (b)	Bonds during this fiscal year		Outstanding at the end of this fiscal year (e)
		Issued (c)	Retired (d)	
Industrial revenue	19T	24T	34T	44T
All other debt	19U 1,685,000	29U	39U 265,000	49U 1,420,000
Interest on water debt	19I			

C. SALARIES AND WAGES

Report here the total salaries and wages paid to all employees of your city before deductions for social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of city employees charged to construction projects. These amounts may be taken from the W3 form filed by your government for the year ended December 31.

Total wages paid

Z00

389,310

D. CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

Report separately for each of the two types of funds listed below, the amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at market value. Exclude accounts receivable, value of real property, and all non-security assets.

Type of fund (a)	Amount at end of fiscal year Omit cents (b)
Bond funds - Unexpended proceeds from sale of bond issues held pending disbursement	W31
All other funds except employee retirement funds and nonexpendable trust funds.	W61 2,621,032

Remarks

Part XI CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Date Signed 11/10/11

Signatures of a majority of the governing body:

Michael Woodward
Thomas Hayward

Michael Woodward
Thomas Hayward

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)

Preparer (Please print or type)

Karen Snow, Melanson Heath & Company, PC

Signature

Karen Snow, Melanson Heath & Company, PC

Regular Office Hours

Mon-Fri 8am-5pm

Email address

ksnow@melansonheath.com

GENERAL INSTRUCTIONS

When completed, one signed copy should be sent to the Department of Revenue Administration and one copy should be placed in your municipal records.

Please be sure you have completed Part X, items A-D.

WHEN TO FILE: (RSA. 21-J:34, V)

For cities/towns reporting on a calendar year basis, this report must be filed on or before April 1.

For cities/towns reporting on an optional fiscal year basis (year ending June 30), this report must be filed on or before September 1.

WHERE TO FILE

Department of Revenue Administration
State of New Hampshire
Municipal Services Division
PO Box 487
Concord, NH 03302-0487