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FORM **F-65(MS-5)**

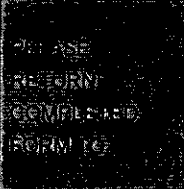
MAR 11 2011

NH DEPT OF REVENUE ADM  
 MUNICIPAL SERVICES  
 STATE OF NEW HAMPSHIRE  
 DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION

30 3 009 006 1782  
 MIDDLETON TOWN  
 CHR BD OF SELECTMEN  
 182 KINGS HIGHWAY  
 MIDDLETON, NH 03887 9999



**ANNUAL CITY/TOWN  
 FINANCIAL REPORT**



State of New Hampshire  
 Department of Revenue Administration  
 Municipal Services Division  
 P.O. Box 487  
 Concord, NH 03302-0487  
 Telephone: (603) 271-3397

**Part I GENERAL FUND -** Revenues and expenditures for the period - Specify  
 January 1, 2010 to December 31, 2010  
 OR  
 July 1, \_\_\_\_\_ to June 30, \_\_\_\_\_

A. REVENUES - Modified Accrual		Account No.	Amount
1. Revenue from taxes (Including state education)		(a)	(b)
a. Property taxes (commitment less overlay plus Section C, line 6, column (c), page 12)		3110	\$ 3,139,916
b. State and local taxes assessed for school districts	\$ 1,779,232	4933	
c. Land use change taxes - General Fund		3120	
d. Land use change taxes - Conservation Fund		3121	
e. Resident taxes		3180	
f. Timber taxes		3185	5,935
g. Payments in lieu of taxes		3186	
h. Other taxes (Explain on separate schedule)		3189	
i. Interest and penalties on delinquent taxes		3190	47,455
j. Excavation Tax (@ \$.02 per cu. yd.)		3187	
k. TOTAL (Excluding line 1b) ----->			\$ 3,193,306
2. TOTAL revenues for education purposes (This entry should only be used by the town municipalities which have dependent schools/districts)			Enter Only Dependent Schools in This Space
			\$
3. Revenue from licenses, permits, and fees			
a. Business licenses and permits		3210	
b. Motor vehicle permit fees		3220	219,492
c. Building permits		3230	4,679

See accompanying independent accountant's compilation report

**Part I GENERAL FUND (Continued)**

A. REVENUES - Modified Accrual (Continued)	Account No.	Amount
3. Revenue from licenses, permits and fees	(a)	(b)
<i>(Continued)</i>		
d. Other licenses, permits, and fees	3290	T29 5,886
e. TOTAL ----- >		\$ 230,057
4. Revenue from the federal government		
a. Housing and urban renewal (HUD)	3311	B50 \$
b. Environmental protection	3312	B89
c. Other federal grants and reimbursements - Specify		
FEMA	3319	B89 28,693
d. TOTAL ----- >		\$ 28,693
5. Revenue from the State of New Hampshire		
a. Shared revenue block grant	3351	C30 \$
b. Meals and rooms distribution	3352	C30 83,494
c. Highway block grant	3353	C46 58,174
d. Water pollution grants	3354	C89
e. Housing and community development	3355	C50
f. State and federal forest land reimbursement	3356	C89
g. Flood control reimbursement	3357	C89
h. Other state grants and reimbursements - Specify		
i. TOTAL ----- >	3359	C89 \$ 141,668
6. Revenue from other governments		
Intergovernmental revenue - Other	3379	D89 \$ 15,628
7. Revenue from charges for services		
<i>(Exclude interfund transfers)</i>		
a. Income from departments	3401	A89 \$ 15,065
b. Water supply system charges	3402	A91
c. Sewer user charges	3403	A80
d. Garbage-refuse charges	3404	A81
e. Electric user charges	3405	A92
f. Airport fees	3406	A01
g. Parking		A60
h. Transit or bus system		A94
i. Parks and Recreation		A61
j. Cemeteries		A03
k. Toll highways		A45
l. Other charges	3409	A89
m. TOTAL ----- >		\$ 15,065

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**Part I GENERAL FUND (Continued)**

A. REVENUES - Modified Accrual (Continued)	Account No.	Amount
8. Revenue from miscellaneous sources	(a)	(b)
a. Special assessments	3500	U01 \$
b. Sale of municipal property	3501	U11 901
c. Interest on investments	3502	U20 2,021
d. Rents of property	3503	U40 1,150
e. Fines and forfeits	3504	U30
f. Insurance dividends and reimbursements	3506	U99
g. Contributions and donations	3508	U50
h. Other miscellaneous sources not otherwise classified	3509	U99 279
<b>i. TOTAL ----- &gt;</b>		\$ 4,351
<b>9. Interfund operating transfers in</b>		
a. Transfers from special revenue fund	3912	\$
b. Transfers from capital projects fund	3913	
c. Transfers from proprietary funds	3914	
d. Transfers from capital reserve fund	3915	42,764
e. Transfers from trust and fiduciary funds	3916	
f. Transfers from conservation fund	3917	
<b>g. TOTAL ----- &gt;</b>		\$ 42,764
<b>10. Other financial sources</b>		
a. Proceeds from long-term notes and general obligation bonds	3934	\$
b. Proceeds from all other bonds	3935	
c. Other long-term financial sources	3939	
<b>d. TOTAL ----- &gt;</b>		\$ -
<b>11. TOTAL REVENUES FROM ALL SOURCES ----- &gt;</b>		\$ 3,671,532
<b>12. TOTAL FUND EQUITY (Beginning of year)</b> <i>(Should equal line B.2g, column b, page 9) ----- &gt;</i>		\$ 1,129,146 ✓
<b>13. TOTAL OF LINES 11 AND 12</b> <i>(Should equal line 21, page 8) ----- &gt;</i>		\$ 4,800,678 ✓

Remarks

See accompanying independent accountant's compilation report

**Part I GENERAL FUND (Continued)**

B. EXPENDITURES - Modified Accrual	Account No.	Total expenditure	Equipment and land purchases	Construction
	(a)	(includes col.c&d)	(c)	(d)
<b>1. General government</b>				
<b>a. Executive</b>	4130	\$ 85,174	\$	\$
<b>b. Election and registration</b>	4140	6,091	G89	F89
<b>c. Financial administration</b>	4150	42,396	G23	F23
<b>d. Revaluation of property</b>	4152	21,327	G23	F23
<b>e. Legal expense</b>	4153	6,491	G25	F25
<b>f. Personnel administration</b>	4155	159,776	G29	F29
<b>g. Planning and zoning</b>	4191	3,052	G29	F29
<b>h. General government building</b>	4194	38,403	G31	F31
<b>i. Cemeteries</b>	4195		G03	F03
<b>j. Insurance not otherwise allocated</b>	4196	25,287	G89	F89
<b>k. Advertising and regional association</b>	4197		G89	F89
<b>l. Other general government</b>	4199		G89	F89
<b>m. TOTAL-----&gt;</b>		\$ 387,997	\$ -	\$ -
<b>2. Public safety</b>				
<b>a. Police</b>	4210	\$ 247,821	\$	\$
<b>b. Ambulance</b>	4215	14,375	G32	F32
<b>c. Fire</b>	4220	57,940	G24	F24
<b>d. Building inspection</b>	4240	5,774	G66	F66
<b>e. Emergency management</b>	4290	82	G89	F89
<b>f. Other public safety (including communications)</b>	4299	4,923	G89	F89
<b>g. TOTAL-----&gt;</b>		\$ 330,915	\$ -	\$ -
<b>3. Airport/Aviation center</b>				
<b>a. Administration</b>	4301	\$	\$	\$
<b>b. Airport operations</b>	4302			
<b>c. Other</b>	4309			
<b>d. TOTAL-----&gt;</b>		\$ -	\$ -	\$ -

Remarks

See accompanying independent accountant's compilation report

**Part I GENERAL FUND (Continued)**

B. EXPENDITURES - Modified Accrual (Continued)	Account No. (a)	Total expenditure (includes col.c&d)	Equipment and land purchases (c)	Construction (d)
<b>4. Highways and streets</b>				
a. Administration	4311	\$ 111,538	\$	\$
b. Highways and streets	4312	444,376		173,670
c. Bridges, railroad crossing	4313			
d. Street lighting	4316	5,010		
e. Toll highways	4316			
f. Other highway, streets, and bridges	4319	11,362		
<b>g. TOTAL-----&gt;</b>		<b>\$ 572,286</b>	<b>\$ -</b>	<b>\$ 173,670</b>
<b>5. Sanitation</b>				
a. Administration	4321	\$	\$	\$
b. Solid waste collection	4323	87,506		
c. Solid waste disposal	4324	52,861		
d. Solid waste clean-up	4325			
e. Sewage collection and disposal	4326			
f. Other sanitation	4329			
<b>g. TOTAL-----&gt;</b>		<b>\$ 140,367</b>	<b>\$ -</b>	<b>\$ -</b>
<b>6. Water distribution and treatment</b>				
a. Administration	4331	\$	\$	\$
b. Water services	4332			
c. Water treatment	4335			
d. Water conservation	4338			
e. Other water	4339			
<b>f. TOTAL-----&gt;</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>7. Electric</b>				
a. Administration	4351	\$	\$	\$
b. Generation	4352			
c. Purchase costs	4353			
d. Equipment maintenance	4354			
e. Other electric	4359			
<b>f. TOTAL-----&gt;</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

See accompanying independent accountant's compilation report

**Part I GENERAL FUND (Continued)**

B. EXPENDITURES - Modified Accrual (Continued)	Account No.  (a)	Total expenditure (includes col.c&d) (b)	Equipment and land purchases (c)	Construction  (d)
<b>8. Health</b>				
a. Administration	4411	\$	\$	\$
b. Pest control	4414	8,796		
c. Health agencies and hospitals	4415	4,849		
d. Other health	4419			
e. TOTAL----->		E32 \$ 13,645	G32 \$ -	F32 \$ -
<b>9. TOTAL expenditures for education purposes</b> <i>(This entry should only be used by the city municipalities which have dependent school districts)</i>				
<b>10. Welfare</b>				
a. Administration	4441	E79 \$ 3,711	G79	F79
b. Direct assistance	4442	J67 8,940		
c. Intergovernmental welfare payments	4444	M79		
d. Vendor payments	4445	E75		
e. Other welfare	4449	E79	G79	F79
f. TOTAL----->		\$ 12,651	\$ -	\$ -
<b>11. Culture and recreation</b>				
a. Parks and recreation	4520	E61 \$ 649	G61	F61
b. Library	4550	E52	G52	F52
c. Patriotic purposes	4583	E61	G61	F61
d. Other culture and recreation	4589	E61	G61	F61
e. TOTAL----->		\$ 649	\$ -	\$ -
<b>12. Conservation</b>				
a. Administration	4611	\$	\$	\$
b. Purchase of natural resources	4612			
c. Other conservation	4619			
d. TOTAL----->		E59 \$ -	G59 \$ -	F59 \$ -
<b>13. Redevelopment and housing</b>				
a. Administration	4631	\$	\$	\$
b. Redevelopment and housing	4632			
c. TOTAL----->		E50 \$ -	G50 \$ -	F50 \$ -

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**Part I GENERAL FUND (Continued)**

B. EXPENDITURES - Modified Accrual (Continued)	Account No.	Total expenditure (includes col.c&d)	Equipment and land purchases	Construction
	(a)	(b)	(c)	(d)
<b>14. Economic development</b>				
a. Administration	4651	\$	\$	\$
b. Economic development	4652			
c. Other economic development	4659			
d. TOTAL----->		E89 \$ -	G89 \$ -	F89 \$ -
<b>15. Debt service</b>				
a. Principal long term bonds and notes	4711			
b. Interest on long term bonds and notes	4721	E89		
c. Interest on tax and revenue anticipation notes	4723	E89		
d. Other debt service charges	4790	E23		
e. TOTAL----->		\$ -		
<b>16. Capital outlay (not reported above)</b>			G89	F89
a. Land and improvements	4901	\$	\$	
b. Machinery, vehicles, and equipment	4902	\$	G89	
c. Buildings	4903	\$	G89 \$	F89
d. Improvements other than buildings	4909	\$	G89 \$	F89
e. TOTAL----->		\$ -	\$ -	\$ -
<b>17. Interfund operating transfers out</b>				
a. Transfers to special revenue funds	4912	2,000		
b. Transfers to capital projects funds	4913	20,571		
c. Transfers to proprietary funds	4914			
d. Transfers to capital reserve funds	4915	103,764		
e. Transfers to expendable trust funds	4916			
f. Transfers to nonexpendable trust funds	4918			
g. TOTAL----->		\$ 126,335		
<b>Cumulative Expenditure Totals from pages 4-7.</b> ----->		\$ 1,584,845	\$ -	\$ 173,670

Remarks





**Part III GENERAL FUND BALANCE SHEET**

**MODIFIED ACCRUAL**

A. ASSETS	Account No.	Beginning of year	End of year
1. Current assets	(a)	(b)	(c)
a. Cash and equivalents	1010	\$ 96,934	\$ 36,908
b. Investments	1030	1,216,108	1,337,171
c. Taxes receivable (From Section D, page 12)	1080	326,307	310,274
d. Tax liens receivable (From Section D, page 12)	1110	122,538	136,321
e. Accounts receivable	1150	908	6,139
f. Due from other governments	1260	7,259	2,544
g. Due from other funds	1310	32,783	15,226
h. Other current assets	1400		
i. Tax deeded property (subject to resale)	1670	111,717	126,832
<b>j. TOTAL ASSETS (Should equal line B3) -----&gt;</b>		<b>\$ 1,914,554</b>	<b>\$ 1,971,415</b>
<b>B. LIABILITIES AND FUND EQUITY</b>			
<b>1. Current liabilities</b>			
a. Warrants and accounts payable	2020	\$ 54,196	\$ 34,903
b. Compensated absences payable	2030		
c. Contracts payable	2050		
d. Due to other governments	2070	108	
e. Due to school districts	2075	699,550	1,054,372
f. Due to other funds	2080	3,858	1,430
g. Deferred revenue	2220	25,250	4,835
h. Notes payable - Current	2230		
i. Bonds payable - Current	2250		
j. Other payables	2270	2,446	2,446
<b>k. TOTAL LIABILITIES -----&gt;</b>		<b>\$ 785,408</b>	<b>\$ 1,097,986</b>
<b>2. Fund equity (Please detail on page 10)</b>			
a. Assigned (formerly reserve for encumbrances)	2440	\$ 2,900	\$
b. Committed (formerly reserve for continuing appropriations)	2450		31,413
c. Restricted (formerly reserve for appropriations voted for CRF/ETF)	2460		
d. Committed (formerly reserve for appropriations voted)	2460		
e. Assigned (formerly reserve for special purposes)	2490	111,717	126,832
f. Unassigned (formerly unreserved fund balance)	2530	1,014,529	715,184
<b>g. TOTAL FUND EQUITY -----&gt;</b>		<b>\$ 1,129,146</b>	<b>\$ 873,429</b>
<b>3. TOTAL LIABILITIES AND FUND EQUITY -----&gt;</b> (Should equal line A1j)		<b>\$ 1,914,554</b>	<b>\$ 1,971,415</b>

See accompanying independent accountant's compilation report





**Part VI RECONCILIATIONS**

A. RECONCILIATION OF SCHOOL DISTRICT LIABILITY		Amount
1. School district liability at beginning of year (Account number 2075, column b, on page 9)	\$	699,550 ✓
2. Add: School district assessment for current year		1,779,232 ✓
3. TOTAL LIABILITY WITHIN CURRENT YEAR (Sum of lines 1 and 2)		2,478,782
4. SUBTRACT: Payments made to school district	<	1,424,410 >
5. School district liability at end of year (line 3 less line 4) (Account number 2075, column c, on page 9)		1,054,372 ✓
B. RECONCILIATION OF TAX ANTICIPATION NOTES		Amount
1. Short-term (TANS) debt at beginning of year	61V \$	-
2. ADD: New issues during current year		
3. SUBTRACT: Issues retired during current year	<	>
4. Short-term (TANS) debt outstanding at end of year (Lines 1 + 2 - 3) (Be sure to include (TANS) in Account number 2230, column c, page 9)	64V \$	-

PLEASE REFER TO THE INSTRUCTIONS TO COMPLETE SECTIONS C AND D

C. ALLOWANCE FOR ABATEMENTS WORKSHEET	Current year	Prior years	TOTAL
	(a)	(b)	(c)
1. Overlay/Allowance for Abatements (Beginning of year) *	✓ 50,514	✓ 20,000	70,514
2. SUBTRACT: Abatements made (From tax collector's report)	< ✓ 8,112 >	< ✓ 14,960 >	< 23,072 >
3. SUBTRACT: Discounts	<	<	< - >
4. SUBTRACT: Refunds (Cash abatements) <i>CPA</i>	< (12,830) >	<	< (12,830) >
5. ESTIMATED ALLOWANCE FOR ABATEMENTS AT END OF YEAR **	<	< 20,000 >	< 20,000 >
6. Excess of estimate (Add to revenue on page 1, line 1a)	<i>29,572</i> - <i>55,232</i>	✓ (14,960)	<i>146,12</i> - <i>40,272</i> ✓

\*Use overlay amount for column (a) and use last year's balance of line 5, Allowance for Abatements for column b (see your form from last year).

\*\*The amount in column c will go into line 1(b) for next year's worksheet.

D. TAXES/LIENS RECEIVABLE WORKSHEET	1080 taxes	1110 liens	TOTALS
	(a)	(b)	(c)
1. Uncollected, end of year	\$ ✓ 310,274	\$ ✓ 156,321	\$ 466,595
2. SUBTRACT: "Overlay" carried forward as Allowance for Abatements (from Worksheet C, line 5)	<	< 20,000 >	< 20,000 >
3. Receivable, end of year *	310,274	136,321	446,595

\* (These amounts are entered on page 9, account numbers 1080 and 1110, column c)

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Part VII SUMMARY OF REVENUES FOR ALL OTHER FUNDS

REVENUE AND OTHER FINANCING SOURCES	Capital Projects (a)	Special Revenue (b)	Proprietary funds	
			Enterprise (c)	Internal service (d)
1. Revenue from taxes	T01 T29	T01 T29		\$
2. Revenue from licenses, permits, and fees	B89	B89		
3. Revenue directly from the federal government	C89	C89		
4. Revenue from the State of New Hampshire	D89	D89		
5. Revenue from other governments	A91	A91		
6. Revenue from charges for services	A80	A80		
(a) Water supply system charges	A81	A81		
(b) Sewer user charges	A82	A82		
(c) Garbage/refuse collection charges	A01	A01		
(d) Electric	A44	A44		
(e) Airport and aviation	A45	A45		
(f) Highway	A61	A61		
(g) Toll facilities	A60	A60		
(h) Parks and recreation	A84	A84		
(i) Parking	A89	A89		
(j) Transit or bus system	A89	A89		
(k) Other - Specify --L				
(1)				
(2)				
(3)				
7. Revenue from miscellaneous sources	U20	U20		
(a) Interest on investments	U89	U89		
(b) Other miscellaneous sources				
8. Interfund operating transfers in	20,571			
9. Other financial sources	U99	U99		
10. TOTAL REVENUE AND OTHER SOURCES ----->	\$ 20,571	\$ -		\$ -

See accompanying independent accountant's compilation report

**Part VIII SUMMARY OF EXPENDITURES FOR ALL OTHER FUNDS**

EXPENDITURES (BY FUNCTIONS)	Capital Projects (a)	Special Revenue (b)	Proprietary funds	
			Enterprise (c)	Internal service (d)
1. General government	F89 \$	E89 \$	E89 \$	
2. Public Safety	F62	E62	E62	
(a) Police				
(b) Ambulance				
(c) Fire	F24	E24	E24	
3. Airport/Aviation center	F01	E01	E01	
4. Highways and streets	F44	E44	E44	
5. Toll highways	F45	F45	F45	
6. Sanitation	F81	F81	F81	
7. Water distribution and treatment	F91	F91	F91	
8. Sewerage	F80	E80	E80	
9. Electric	F92	E92	E92	
10. Health	F32	E32	E32	
11. Welfare	F78	E78	E78	
12. Culture and recreation	F61	E61	E61	
13. Parking	F80	E80	E80	
14. Transit or bus system	F94	E94	E94	
15. Conservation	F59	E59	E59	
16. Redevelopment and housing	F50	E50	E50	
17. Economic development	F89	E89	E89	
18. Debt service		E23	E23	
19. Capital outlay - other	F88	F88	F88	
20. Interfund operating transfers out				
<b>21. TOTAL EXPENDITURES</b> ----->	\$	\$	\$	\$
Remarks				

See accompanying independent accountant's compilation report

**Part IX BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS**

A. ASSETS	Account No. (a)	Capital Projects (b)	Special Revenue (c)	Proprietary funds	
				Enterprise (d)	Internal service (e)
<b>1. Current assets</b>					
(a) Cash and equivalents	1010	\$	\$	\$	\$
(b) Investments	1030				
(c) Accounts receivable	1150				
(d) Due from other governments	1260				
(e) Due from other funds	1310				
(f) Other - Specify -					
<b>2. Fixed assets</b>					
(a) Land and improvements	1610	\$	\$	\$	\$
(b) Buildings	1620				
(c) Machinery, vehicles, and equipment	1640				
(d) Construction in progress	1650				
(e) Improvements other than buildings	1660				
(f) Other - Specify -					
<b>3. TOTAL ASSETS</b> ----->		\$	\$	\$	\$

Remarks

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**Part IX BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS ( Continued)**

B. LIABILITIES AND FUND EQUITY	Account No. (a)	Capital Projects (b)	Special Revenue (c)	Proprietary funds	
				Enterprise (d)	Internal service (e)
1. Liabilities					
(a) Warrants and accounts payable	2020	\$	\$	\$	\$
(b) Compensated absences payable	2030				
(c) Contracts payable	2050				
(d) Due to other governments	2070				
(e) Due to other funds	2080				
(f) Deferred revenue	2220				
(g) Notes and bonds payable					
(h) Other - Specify -					
(f) TOTAL LIABILITIES ----->		\$	\$	\$	\$
2. Fund Equity/Capital					
(a) Assigned (formerly reserve for encumbrances)	2440	\$	\$		
(b) Assigned (formerly reserve for special purposes)	2490				
(c) Unassigned (formerly unreserved fund balance-deficit)	2530				
(d) Municipal contributed capital	2610				
(e) Other contributed capital	2620				
(f) Retained earnings	2790				
(g) TOTAL FUND EQUITY ----->		\$	\$	\$	\$
3. TOTAL LIABILITIES AND FUND EQUITY ----->		\$	\$	\$	\$

See accompanying independent accountant's compilation report



**Part X SUPPLEMENTAL INFORMATION WORKSHEET**

**A. INTERGOVERNMENTAL EXPENDITURES**  
 Report payments made to the State or other local governments on reimbursement or cost-sharing basis. Do not include these expenditures in part VIII.

Purpose (a)	Account No. (b)	Amount (c)
Payments made to other local governments for:		
Schools		M12
Sewers		M80
All other - County	4931	M89
All other - Towns	4199	M89
Payments made to State for:		
Highways	4319	L44
All other purposes	4199	L89

**B. DEBT OUTSTANDING, ISSUED, AND RETIRED**

Long-term debt purpose (a)	Bonds outstanding at the beginning of this fiscal year (b)	Bonds during this fiscal year		Outstanding at the end of this fiscal year (e)
		Issued (c)	Retired (d)	
Industrial revenue	19T	24T	34T	44T
All other debt	19U	29U	39U	49U
Interest on water debt	19I			

**C. SALARIES AND WAGES**

Report here the total salaries and wages paid to all employees of your city before deductions for social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of city employees charged to construction projects. These amounts may be taken from the W3 form filed by your government for the year ended December 31.	Total wages paid
	200
	494,253

**D. CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR**

Report separately for each of the two types of funds listed below, the amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at market value. Exclude accounts receivable, value of real property, and all non-security assets.

Type of fund (a)	Amount at end of fiscal year Omit cents (b)
Bond funds - Unexpended proceeds from sale of bond issues held pending disbursement	W31
	W61
<b>All other funds except employee retirement funds and nonexpendable trust funds.</b>	<b>\$ 1,717,892</b>

Remarks

See accompanying independent accountant's compilation report

**Part XI CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Date Signed

Signatures of a majority of the governing body:

*[Handwritten signatures: Roger Mains, Todd Lapierre, John Mullen, Jr.]*

Roger Mains  
Todd Lapierre  
John Mullen, Jr.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)

Preparer (Please print or type)

Vachon Clukay & Company PC

Signature

*[Handwritten signature: Vachon Clukay & Company PC]*

Regular office hours

8:00 AM - 5:00 PM Monday - Friday

Email address

vachonclukay@vcccpas.com

**GENERAL INSTRUCTIONS**

When completed, one signed copy should be sent to the Department of Revenue Administration and one copy should be placed in your municipal records.

Please be sure you have completed Part X, items A-D.

**WHEN TO FILE: (RSA. 21-J:34, V)**

For cities/towns reporting on a calendar year basis, this report must be filed on or before April 1.

For cities/towns reporting on an optional fiscal year basis (year ending June 30), this report must be filed on or before September 1.

**WHERE TO FILE**

Department of Revenue Administration  
State of New Hampshire  
Municipal Services Division  
PO Box 487  
Concord, NH 03302-0487