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\$541,768 2011

FORM F-65(MS-5)
(1-13-2011)

SEP 06 2011

NH DEPT OF REV ADMIN
MUNICIPAL SERVICES
STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE
MUNICIPAL SERVICES DIVISION

JD
9/7/11



30 3 010 003 1767
CORNISH TOWN
CHR BD SELECTMEN
488 TOWN HOUSE ROAD
CORNISH FLAT, NH 03746

ANNUAL CITY/TOWN FINANCIAL REPORT

PLEASE
RETURN
COMPLETED
FORM TO

State of New Hampshire
Department of Revenue Administration
Municipal Services Division
PO Box 487
Concord, NH 03302-0487
Telephone: (603) 271-3397

Part I

GENERAL FUND - Revenues and expenditures for the period - Specify \checkmark

January 1, 2010 to December 31, 2010
OR
July 1, 2010 to June 30, 2011

A. REVENUES - Modified Accrual

	Account No. (a)	Amount (b)
1. Revenue from taxes (Including state education)		
a. Property taxes (Commitment less overlay plus Section C, line 6, column (c), page 12)	3110	\$ 3,387,334 \checkmark
b. State and local taxes assessed for school districts	4933	\$ 2,449,043
c. Land use change taxes - General Fund	3120	10,360
d. Land use change taxes - Conservation Fund	3121	
e. Resident taxes	3180	
f. Timber taxes	3185	12,935
g. Payments in lieu of taxes	3186	355
h. Other taxes (Explain on separate schedule)	3189	
i. Interest and penalties on delinquent taxes	3190	37,966
j. Excavation Tax (@ \$.02 per cu. yd.)	3187	199
k. TOTAL (Excluding line 1b)		\$ 0
2. TOTAL revenues for education purposes (This entry should be used by the few municipalities which have dependent school districts only)		\$ 3,444,950
3. Revenue from licenses, permits, and fees		
a. Business licenses and permits	3210	
b. Motor vehicle permit fees	3220	250,876
c. Building permits	3230	1,275

Part I GENERAL FUND (Continued)

A. REVENUES - Modified Accrual (Continued)		Account No.	Amount
3. Revenue from licenses, permits, and fees (Continued)		(a)	(b)
d. Other licensing and permit taxes		3290	T29 2,308
e. TOTAL			254,459
4. Revenue from the federal government			
a. Housing and urban renewal (HUD)		3311	B50 \$
b. Environmental protection		3312	B89
c. Other federal grants and reimbursements - Specify Z		3319	B89 26,324
d. TOTAL			26,324
5. Revenue from the State of New Hampshire			
a. Shared revenue block grant		3351	C30 \$
b. Meals and rooms distribution		3352	C30 76,525
c. Highway block grant		3353	C46 93,954
d. Water pollution grants		3354	C89
e. Housing and community development		3355	C50
f. State and federal forest land reimbursement		3356	C89
g. Flood control reimbursement		3357	C89
h. Other state grants and reimbursements - Specify Z		3359	C89 777
i. TOTAL			171,256
6. Revenue from other governments			
Intergovernmental revenue - Other			
		3379	D89 \$
7. Revenue from charges for services (Exclude interfund transfers)			
a. Income from departments		3401	A89 \$ 14,726
b. Water supply system charges		3402	A91
c. Sewer user charges		3403	A80
d. Garbage-refuse charges		3404	A81
e. Electric user charges		3405	A92
f. Airport fees		3406	A01
g. Parking			A60
h. Transit or bus system			A94
i. Parks and Recreation			A61
j. Cemeteries			A03
k. Toll highways			A45
l. Other charges		3409	A89 635
m. TOTAL			15,361

Part I GENERAL FUND (Continued)

A. REVENUES - Modified Accrual (Continued)		Account No.	Amount
		(a)	(b)
8. Revenue from miscellaneous sources			
a. Special assessments		3500	U01
b. Sale of municipal property		3501	U11
c. Interest on investments		3502	U20
d. Rents of property		3503	U40
e. Fines and forfeits		3504	U00
f. Insurance dividends and reimbursements		3506	U99
g. Contributions and donations		3508	U00
h. Other miscellaneous sources not otherwise classified		3509	U99
i. TOTAL			\$ 0
9. Interfund operating transfers in			
a. Transfers from special revenue fund		3912	\$
b. Transfers from capital projects fund		3913	
c. Transfers from proprietary funds		3914	
d. Transfers from capital reserve fund		3915	
e. Transfers from trust and fiduciary funds		3916	
f. Transfers from conservation fund		3917	
g. TOTAL			\$ 0
10. Other financial sources			
a. Proceeds from long-term notes and general obligation bonds		3934	\$
b. Proceeds from all other bonds		3935	
c. Other long-term financial sources		3939	
d. TOTAL			\$ 0
11. TOTAL REVENUES FROM ALL SOURCES			
12. TOTAL FUND EQUITY (Beginning of year)			
<i>(Should equal line B.29, column b, page 9)</i>			
13. TOTAL OF LINES 11 AND 12			
<i>(Should equal line 21, page 8)</i>			

Remarks

3,991,645
434,879
4,446,524

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual		Account No.	Total expenditure	Equipment and land purchases	Construction
1. General government		(a)	(Includes col. c and d)	(c)	(d)
a. Executive	4130	E29	\$ 81,800	G29	F29
		E89	3,695	G89	F89
b. Election and registration	4140	E23	8,088	G23	F23
c. Financial administration	4150	E23	14,361	G23	F23
d. Revaluation of property	4152	E25	10,200	G25	F25
e. Legal expense	4153	E29		G29	F29
f. Personnel administration	4155	E29		G29	F29
g. Planning and zoning	4191	E31	21,454	G31	F31
h. General government building	4194	E03	14,101	G03	F03
i. Cemeteries	4195	E89	45,643	G89	F89
j. Insurance not otherwise allocated	4196	E89	3,081	G89	F89
k. Advertising and regional association	4197	E89	199	G89	F89
l. Other general government	4199				
m. TOTAL			\$ 0200,214	\$ 0	\$ 0
2. Public safety		E62		G62	F62
a. Police	4210	E32	64,980	G32	F32
b. Ambulance	4215	E24	18,345	G24	F24
c. Fire	4220	E66	30,816	G66	F66
d. Building inspection	4240	E89		G89	F89
e. Emergency management	4290	E89		G89	F89
f. Other public safety (including communications)	4299		2,000		
g. TOTAL			\$ 0 116,141	\$ 0	\$ 0
3. Airport/Aviation center					
a. Administration	4301				
b. Airport operations	4302				
c. Other	4309	E01		G01	F01
d. TOTAL			\$ 0	\$ 0	\$ 0

Remarks

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)		Account	Total	Equipment and	Construction
		No. (a)	expenditure (Includes col. c and d) (b)	land purchases (c)	(d)
4. Highways and streets					
a. Administration	4311	E44	\$	G44	F44
b. Highways and streets	4312	E44	399,256	G44	F44
c. Bridges, railroad crossing	4313	E44		G44	F44
d. Street lighting	4316	E44		G44	F44
e. Toll highways	4316	E45		G45	F45
f. Other highway, streets, and bridges	4319	E44	87,840	G44	F44
g. TOTAL			\$ 0 487,096	\$ 0	\$ 0
5. Sanitation					
a. Administration	4321	E80	\$	G80	F80
b. Solid waste collection	4323	E81	9,094	G81	F81
c. Solid waste disposal	4324	E81		G81	F81
d. Solid waste clean-up	4325	E81		G81	F81
e. Sewage collection and disposal	4326	E80	2,491	G80	F80
f. Other sanitation	4329	E80	414	G80	F80
g. TOTAL			\$ 0 11,999	\$ 0	\$ 0
6. Water distribution and treatment					
a. Administration	4331	\$		\$	\$
b. Water services	4332				
c. Water treatment	4335				
d. Water conservation	4338				
e. Other water	4339				
f. TOTAL		E91	\$ 0	G91	F91
7. Electric					
a. Administration	4351	\$		\$	\$
b. Generation	4352				
c. Purchase costs	4353				
d. Equipment maintenance	4354				
e. Other electric	4359				
f. TOTAL		E92	\$ 0	G92	F92

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)		Account No. (a)	Total expenditure (includes col. c and d) (b)	Equipment and land purchases (c)	Construction (d)
8. Health					
a. Administration		4411	\$	\$	\$
b. Pest control		4414	1783		
c. Health agencies and hospitals		4415	9,520		
d. Other health		4419			
e. TOTAL			E32 \$ 0 10,303	G32 \$ 0	F32 \$ 0
9. TOTAL expenditures for education purposes (This entry should be used by the few municipalities which have dependent school districts only)					
10. Welfare					
a. Administration		4441	\$	\$	\$
b. Direct assistance		4442	J67 892		
c. Intergovernmental welfare payments		4444	M79		
d. Vendor payments		4445	E75		
e. Other welfare		4449	E79	G79	F79
f. TOTAL			\$ 0 892	\$ 0	\$ 0
11. Culture and recreation					
a. Parks and recreation		4520	E61 4,626	G61	F61
b. Library		4550	E52	G52	F52
c. Patriotic purposes		4583	E61 576	G61	F61
d. Other culture and recreation		4589	E61	G61	F61
e. TOTAL			\$ 0 5,202	\$ 0	\$ 0
12. Conservation					
a. Administration		4611	\$	\$	\$
b. Purchase of natural resources		4612			
c. Other conservation		4619			
d. TOTAL			E59 \$ 0 611	G59 \$ 0	F59 \$ 0
13. Redevelopment and housing					
a. Administration		4631	\$	\$	\$
b. Redevelopment and housing		4632			
c. TOTAL			E50 \$ 0	G50 \$ 0	F50 \$ 0

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)	Account No. (a)	Total expenditure (Includes col. c and d) (b)	Equipment and land purchases (c)	Construction (d)
14. Economic development				
a. Administration	4651	\$	\$	\$
b. Economic development	4652			
c. Other economic development	4659	E89	G89	F89
d. TOTAL		\$ 0	\$ 0	\$ 0
15. Debt service				
a. Principal long term bonds and notes	4711	\$		
b. Interest on long term bonds and notes	4721	189		
c. Interest on tax and revenue anticipation notes	4723	189		
d. Other debt service charges	4790	E23		
e. TOTAL		\$ 0		
16. Capital outlay (not reported above)				
a. Land and improvements	4901		\$	F89
b. Machinery, vehicles, and equipment	4902		G89	
c. Buildings	4903			F89
d. Improvements other than buildings	4909			
e. TOTAL			\$ 0	0
17. Interfund operating transfers out				
a. Transfers to special revenue funds	4912	\$ 17,704		
b. Transfers to capital projects funds	4913			
c. Transfers to proprietary funds	4914			
d. Transfers to capital reserve funds	4915	103,000		
e. Transfers to expendable trust funds	4916			
f. Transfers to nonexpendable trust funds	4918			
g. TOTAL		\$ 0 120,704		
Cumulative Expenditure Totals from pages 4-7.		\$ 0 953,546	\$ 0	\$ 0

Remarks

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)

18. Payments to other governments

	Account No. (a)	Amount (Includes col. c and d) (b)	Equipment and land purchases (c)	Construction (d)
a. Taxes assessed for county	4931	\$ 485,892	<input checked="checked" type="checkbox"/>	
b. Taxes assessed for precincts/village districts	4932			
c. Local education taxes assessed	4933	2,029,502	<input checked="checked" type="checkbox"/>	
d. Taxes assessed for State	4934	419,481		
e. Payments to other governments	4939			
f. TOTAL		\$ 2,934,915		
19. TOTAL EXPENDITURES		\$ 3,887,461		
20. TOTAL FUND EQUITY (End of year) <i>(Should equal line B.2g, column c, on page 9 and line 13 on page 3, less line 19 above)</i>		\$ 559,059	<input checked="checked" type="checkbox"/>	
21. TOTAL OF LINES 19 AND 20 <i>(Should equal line 13 on page 3)</i>		\$ 4,446,520		
		\$ 0		

Part II

This area may be used to provide the detail requested wherever "Explain" or "Specify" is found.

Account number (a)	Item (b)	Amount (c)

Part III GENERAL FUND BALANCE SHEET

Modified Accrual

A. ASSETS		Account No.	Beginning of year	End of year
1. Current assets		(a)	(b)	(c)
a.	Cash and equivalents	1010	\$ 1,187,323	\$ 1,393,195
b.	Investments	1030		
c.	Taxes receivable (From Section D, page 12)	1080	247,883	234,825
d.	Tax liens receivable (From Section D, page 12)	1110	41,826	44,389
e.	Accounts receivable	1150		
f.	Due from other governments	1260		
g.	Due from other funds	1310	280	394
h.	Other current assets	1400		
i.	Tax dedeed property (subject to resale)	1670	4,609	4,609
j. TOTAL ASSETS (Should equal line B3)			\$ 0 1,481,919	\$ 0 1,677,410
B. LIABILITIES AND FUND EQUITY				
1. Current liabilities				
a.	Warrants and accounts payable	2020	\$ 2,981	\$ 3,308
b.	Compensated absences payable	2030		
c.	Contracts payable	2050		
d.	Due to other governments	2070		
e.	Due to school districts	2075	1,014,109	1,074,043
f.	Due to other funds	2080		32,510
g.	Deferred revenue	2220	9,950	8,490
h.	Notes payable – Current	2230		
i.	Bonds payable – Current	2250		
j.	Other payables	2270		
k. TOTAL LIABILITIES			\$ 0 1,027,040	\$ 0 1,118,351
2. Fund equity (Please detail on page 10)				
a.	Assigned (formerly reserve for encumbrances)	2440	\$ 1,015	\$ 17,291
b.	Committed (formerly reserve for continuing appropriations)	2450		
c.	Restricted (formerly reserve for appropriations voted for CRF/ETF)	2460		
d.	Committed (formerly reserve for appropriations voted)	2460		
e.	Assigned (formerly reserve for special purposes)	2490		
f.	Unassigned (formerly unreserved fund balance)	2530	453,864	541,768
g. TOTAL FUND EQUITY			\$ 0 454,879	\$ 0 559,059
3. TOTAL LIABILITIES AND FUND EQUITY			\$ 1,481,919	\$ 1,677,410

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Part V GENERAL FUND (Continued)

B. AMORTIZATION OF LONG-TERM DEBT

Description (a)	Original obligation (b)	Purpose (c)	Annual installment (d)	Interest rate (e)	Date of final payment (f)	Bonds o/s at beginning of year (g)	Bonds issued this year (h)	Bonds retired this year (i)	Bonds o/s at end of year (j)
	\$		\$			\$	\$	\$	\$
TOTAL →	\$ 0					\$ 0	\$ 0	\$ 0	\$ 0

Remarks

RECONCILIATIONS

A. RECONCILIATION OF SCHOOL DISTRICT LIABILITY

	Amount
1. School district liability at beginning of year (Account number 2075, column b, on page 9)	← 1,014,109
2. ADD: School district assessment for current year	2,449,043
3. TOTAL LIABILITY WITHIN CURRENT YEAR (Sum of lines 1 and 2)	3,463,152
4. SUBTRACT: Payments made to school district	< 2,389,109 >
5. School district liability at end of year (line 3 less line 4) (Account number 2075, column c, on page 9)	← 1,074,043

B. RECONCILIATION OF TAX ANTICIPATION NOTES

	Amount
1. Short-term (TANS) debt at beginning of year	61V \$
2. ADD: New issues during current year	
3. SUBTRACT: Issues retired during current year	< 84V >
4. Short-term (TANS) debt outstanding at end of year (Lines 1 + 2 - 3) (Be sure to include (TANS) in Account number 2230, column c, page 9)	84V

PLEASE REFER TO THE INSTRUCTIONS TO COMPLETE SECTIONS C AND D.

C. ALLOWANCE FOR ABATEMENTS WORKSHEET

	Current year (a)	Prior years (b)	TOTAL (c)
1. Overlay/allowance for Abatements (Beginning of year)*	15,013	40,015	55,028
2. SUBTRACT: Abatements made (From tax collector's report)	< 1,590 >	< 0 >	< 1,590 >
3. SUBTRACT: Discounts	< 0 >	< 0 >	< 0 >
4. SUBTRACT: Refunds (Cash abatements)	< 0 >	< 0 >	< 0 >
5. ESTIMATED ALLOWANCE FOR ABATEMENTS AT END OF YEAR**	< 13,423 >	< 40,015 >	< 53,438 >
6. Excess of estimate (Add to revenue on page 1, line 1a)			

*Use overlay amount for column (a) and use last year's balance of line 5, Allowance for Abatements for column b (see your form from last year).

**The amount in column c will go into line 1(b) for next year's worksheet.

D. TAXES/LIENS RECEIVABLE WORKSHEET

	1080 taxes (a)	1110 liens (b)	TOTALS (c)
1. Uncollected, end of year	\$ 248,248	\$ 84,404	\$ 332,652
2. SUBTRACT: "Overlay" carried forward as Allowance for Abatements (from Worksheet C, line 5)	< 13,423 >	< 40,015 >	< 53,438 >
3. Receivable, end of year *	234,825	44,389	279,214

* (These amounts are entered on page 9, account numbers 1080 and 1110, column c)

Part VII SUMMARY OF REVENUES FOR ALL OTHER FUNDS

REVENUE AND OTHER FINANCING SOURCES		REVENUE AND OTHER FINANCING SOURCES	
Capital projects	Special revenue	Enterprise	Proprietary funds
(a)	(b)	(c)	(d)
T01	T01	T01	T01
\$	\$	\$	\$
T29	T29	T29	T29
2. Revenue from licenses, permits, and fees			
B89	B89	B89	B89
3. Revenue directly from the federal government			
C89	C89	C89	C89
4. Revenue from the State of New Hampshire			
D89	D89	D89	D89
5. Revenue from other governments			
A91	A91	A91	A91
6. Revenue from charges for services			
A80	A80	A80	A80
(b) Sewer user charges			
A81	A81	A81	A81
(c) Garbage/refuse collection charges			
A92	A92	A92	A92
(d) Electric			
A01	A01	A01	A01
(e) Airport and aviation			
A44	A44	A44	A44
(f) Highway			
A45	A45	A45	A45
(g) Toll facilities			
A61	A61	A61	A61
(h) Parks and recreation			
A60	A60	A60	A60
(i) Parking			
A94	A94	A94	A94
(j) Transit or bus system			
A89	A89	A89	A89
(k) Other - Specify			
(1)			
A89	A89	A89	A89
(2)			
A89	A89	A89	A89
(3)			
U20	U20	U20	U20
7. Revenue from miscellaneous sources			
(a) Interest on investments			
U99	U99	U99	U99
(b) Other miscellaneous sources			
U99	U99	U99	U99
8. Interfund operating transfers in			
U99	U99	U99	U99
9. Other financial sources			
\$ 0	\$ 0	\$ 0	\$ 0
10. TOTAL REVENUE AND OTHER SOURCES			

8,230.20

2,770.20

4,500

950

Part VIII SUMMARY OF EXPENDITURES FOR ALL OTHER FUNDS

EXPENDITURES (BY FUNCTIONS)				Remarks
Capital projects (a)	Special revenue (b)	Enterprise (c)	Proprietary funds Internal service (d)	
F89	E89	E89	\$	1. General government
F62	E62	E62	\$	2. Public safety
				(a) Police
				(b) Ambulance
F24	E24	E24		(c) Fire
F01	E01	E01		3. Airport/Aviation center
F44	E44	E44		4. Highways and streets
F45	E45	E45		5. Toll highways
F81	E81	E81		6. Sanitation
F91	E91	E91		7. Water distribution and treatment
F80	E80	E80		8. Sewerage
F92	E92	E92		9. Electric
F32	E32	E32		10. Health
F79	E79	E79		11. Welfare
F61	E61	E61		12. Culture and recreation
F60	E60	E60		13. Parking
F94	E94	E94		14. Transit or bus system
F59	E59	E59	1801.76	15. Conservation
F50	E50	E50		16. Redevelopment and housing
F89	E89	E89		17. Economic development
E23	E23	E23		18. Debt service
F89	F89	F89		19. Capital outlay - other
			515.15	20. Interfund operating transfers out
			\$ 0	21. TOTAL EXPENDITURES
			\$ 0	

Part IX BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS

Proprietary funds		Internal service (e)	
Account No.	(a)	Enterprise (d)	(e)
Capital projects	(b)	Special revenue	(c)
A. ASSETS			
1. Current assets			
(a) Cash and equivalents	1010	\$	\$
(b) Investments	1030	133,951.85	
(c) Accounts receivable	1150		
(d) Due from other governments	1260		
(e) Due from other funds	1310		
(f) Other - Specify ↗			
2. Fixed assets			
(a) Land and improvements	1610	\$	\$
(b) Buildings	1620		
(c) Machinery, vehicles, and equipment	1640		
(d) Construction in progress	1650		
(e) Improvements other than buildings	1660		
(f) Other - Specify ↗			
3. TOTAL ASSETS ←			
		\$ 0	\$ 0
		133,951.85	\$ 0

Remarks

BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS (Continued)

B. LIABILITIES AND FUND EQUITY			
1. Liabilities			
Account No.	(b)	(c)	(e)
2020	Warrants and accounts payable	\$	\$
2030	Compensated absences payable		
2050	Contracts payable		
2070	Due to other governments		
2080	Due to other funds		
2220	Deferred revenue		
	(g) Notes and bonds payable		
	(h) Other - Specify \neq		
	(i) TOTAL LIABILITIES	\$ 0	\$ 0
2. Fund equity/Capital			
2440	(a) Assigned (formerly reserve for encumbrances)	\$	\$
2490	(b) Assigned (formerly reserve for special purposes)		
2530	(c) Unassigned (formerly unreserved fund balance-deficit)	133,951.85	
2610	(d) Municipal contributed capital		
2620	(e) Other contributed capital		
2790	(f) Retained earnings		
	(g) TOTAL FUND EQUITY	0	0
3. TOTAL LIABILITIES AND FUND EQUITY			
		\$ 0	\$ 0
		133,951.85	0
		\$ 0	\$ 0

Proprietary funds		Enterprise	Internal service
Account No.	(a)	(b)	(e)

Part X SUPPLEMENTAL INFORMATION WORKSHEET

A. INTERGOVERNMENTAL EXPENDITURES

Report payments made to the State or other local governments **on reimbursement or cost-sharing basis**. Do not include these expenditures in part VIII.

Purpose (a)	Account No. (b)	Amount (c)
Schools	M12	2,389,109
Sewers	M80	
All other - County	M89	485,872
All other - Towns	M89	
Payments made to State for:		
Highways	L44	
	4319	
All other purposes	L89	
	4199	

B. DEBT OUTSTANDING, ISSUED, AND RETIRED

Long-term debt purpose (a)	Bonds outstanding at the beginning of this fiscal year (b)	Bonds during this fiscal year		Outstanding at the end of this fiscal year (e)
		Issued (c)	Retired (d)	
Industrial revenue	19T	24T	34T	44T
All other debt	19U	29U	39U	49U
Interest on water debt	19I			
Total wages paid				
				Z00
				289,558.48

C. SALARIES AND WAGES

Report here the total salaries and wages paid to all employees of your city before deductions for social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of city employees charged to construction projects. These amounts may be taken from the W3 form filed by your government for the year ended December 31.

Total wages paid
Z00
289,558.48

D. CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

Report separately for each of the two types of funds listed below, the total amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at market value. Exclude accounts receivable, value of real property, and all non-security assets.

Type of fund (a)	Amount at end of fiscal year Omit cents (b)
Bond funds - Unexpended proceeds from sale of bond issues held pending disbursement	W31
All other funds except employee retirement funds and nonexpendable trust funds.	W61
	2,140,047.67

Remarks

Part XI CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Date signed
8/29/2011

Signatures of a majority of the governing body:

John S. Hammond

[Signature]

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)

Preparer (Please print or type) <i>Mary Curtis</i>	Signature <i>Mary Curtis</i>
Regular office hours <i>Mon 12:30-8:30 Tue Thur Fri 9:30-5:00</i>	Email address <i>townbos@comcast.net</i>

GENERAL INSTRUCTIONS

When completed, one copy should be returned to the Department of Revenue Administration and one copy should be placed in your municipal records.

Please be sure you have completed Part X, items A-D.

WHEN TO FILE: (RSA 21-J:34, V)

- For cities/towns reporting on a calendar year basis, this report must be filed on or before April 1.
- For cities/towns reporting on an optional fiscal year basis (year ending June 30), this report must be filed on or before September 1.

WHERE TO FILE

Department of Revenue Administration
State of New Hampshire
Municipal Services Division
PO Box 487
Concord, NH 03302-0487