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2010

FORM F-65(MS-5)

NH DEPT OF REV ADMIN  
MUNICIPAL SERVICES

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION

30 3 001 004 1104  
CENTER HARBOR TOWN  
CLERK  
PO BOX 140  
CENTER HARBOR, NH 03226



ANNUAL CITY/TOWN  
FINANCIAL REPORT

PLEASE  
RETURN  
COMPLETED  
FORM TO

State of New Hampshire  
Department of Revenue Administration  
Municipal Services Division  
P.O. Box 487  
Concord, NH 03302-0487  
Telephone: (603) 271-3397

Part I GENERAL FUND - Revenues and expenditures for the period - Specify January 1, 2010 to December 31, 2010

A. REVENUES - Modified Accrual		Account No.	Amount
1. Revenue from taxes (Including state education)		(a)	(b)
a. Property taxes (commitment less overlay Plus Section C, line 6, column (c), page 12)		3110	T01 \$ 5,026,275
b. State and local taxes assessed for school districts	\$ 2,753,262	4933	Do Not Enter in This Space
c. Land use change taxes - General Fund		3120	T01 -
d. Land use change taxes - Conservation Fund		3121	T01 -
e. Resident taxes		3180	T01 -
f. Timber taxes		3185	U99 1,760
g. Payments in lieu of taxes		3186	T01 -
h. Other taxes (Explain on separate schedule)		3189	T01 -
i. Interest and penalties on delinquent taxes		3190	T99 16,111
j. Excavation Tax (@\$.02 per cu. yd.)		3187	T99 19
k. TOTAL (Excluding line 1b)			\$ 5,044,165
2. TOTAL revenues for education purposes <i>(This entry should only be used by the few municipalities which have no school districts)</i>			\$ -
3. Revenue from licenses, permits, and fees			
a. Business licenses and permits		3210	T28 660
b. Motor vehicle permit fees		3220	T01 189,734
c. Building permits		3230	T29 7,238

<b>Part I GENERAL FUND (Continued)</b>		Account No.	Amount
		(a)	(b)
<b>A. REVENUES - Modified Accrual (Continued)</b>			
<b>3. Revenue from licenses, permits and fees</b>			
<i>(Continued)</i>			
d. Other licenses, permits, and fees	3290	T29	1,410
<b>e. TOTAL</b> ----->			199,042
<b>4. Revenue from the federal government</b>			
a. Housing and urban renewal (HUD)	3311	B50	\$
b. Environmental protection	3312	B89	
c. Other federal grants and reimbursements - Specify		B89	
(FEMA; Homeland Security; COPPS)	3319		
<b>d. TOTAL</b> ----->			\$
<b>5. Revenue from the State of New Hampshire</b>			
a. Shared revenue block grant	3351	C30	\$
b. Meals and rental tax distribution	3352	C30	48,516
c. Highway block grant	3353	C46	36,207
d. Water pollution grants	3354	C89	
e. Housing and community development	3355	C50	
f. State and federal forest land reimbursement	3356	C89	
g. Flood control reimbursement	3357	C89	
h. Other state grants and reimbursements - Specify	3359	C89	385,723
<b>i. TOTAL</b> ----->			\$ 470,446
<b>6. Revenue from other governments</b>			
Intergovernmental revenue - Other			
	3379	D89	\$
<b>7. Revenue from charges for services</b>			
<i>(Exclude interfund transfers)</i>			
a. Income from departments	3401	A89	\$ 44,605
b. Water supply system charges	3402	A91	
c. Sewer user charges	3403	A80	
d. Garbage-refuse charges	3404	A81	1,404
e. Electric user charges	3405	A92	
f. Airport fees	3406	A01	
g. Parking		A60	
h. Transit or bus system		A94	
i. Parks and Recreation		A61	
j. Cemeteries		A03	
k. Toll Highways		A45	
l. Other charges	3409	A89	434
<b>m. TOTAL</b> ----->			\$ 46,443

**Part I GENERAL FUND (Continued)**

A. REVENUES - Modified Accrual (Continued)		Account No.	Amount
8. Revenue from miscellaneous sources		(a)	(b)
a. Special assessments		3500	U01
b. Sale of municipal property		3501	U11
c. Interest on investments		3502	U20
d. Rents of property		3503	U40
e. Fines and forfeits		3504	U30
f. Insurance dividends and reimbursements		3506	U99
g. Contributions and donations		3508	U50
h. Other miscellaneous sources not otherwise classified		3509	U99
<b>i. TOTAL</b>	>	3509	7,637
<b>9. Interfund operating transfers in</b>			17,270
a. Transfers from special revenue fund		3912	\$ 337,190
b. Transfers from capital projects fund		3913	
c. Transfers from proprietary funds		3914	
d. Transfers from capital reserve fund		3915	
e. Transfers from trust and fiduciary funds		3916	
f. Transfers from conservation duns		3917	
<b>g. TOTAL</b>	>	3917	\$ 337,190
<b>10. Other financial sources</b>			
a. Proceeds from long-term notes and general obligation bonds		3934	\$
b. Proceeds from all other bonds		3935	
c. Other long-term financial sources		3939	
<b>d. TOTAL</b>	>	3939	\$
<b>11. TOTAL REVENUES FROM ALL SOURCES</b>			6,114,556
<b>12. TOTAL FUND EQUITY (Beginning of year)</b>			621,408
(Should equal line B.2f, column b, page 9)			✓
<b>13. TOTAL OF LINES 11 AND 12</b>			6,735,964
(Should equal line 21, page 8)			✓
Remarks			

**Part I GENERAL FUND (Continue d)**

**B. EXPENDITURES - Modified Accrual**

	Account No. (a)	Total expenditure (includes col.c&d)	Equipment and land purchases (c)	Construction (d)
<b>1. General government</b>				
a. Executive	4130	E29 132,726	G29	F29
b. Election and registration	4140	E89 25,770	G89	F89
c. Financial administration	4150	E23 45,448	G23	F23
d. Revaluation of property	4152	E23 13,521	G23	F23
e. Legal expense	4153	E25 10,212	G25	F25
f. Personnel administration	4155	E29 224,884	G29	F29
g. Planning and zoning	4191	E29 500	G29	F29
h. General government building	4194	E31 41,808	G31	F31
i. Cemeteries	4195	E03 1,301	G03	F03
j. Insurance not otherwise allocated	4196	E89 30,569	G89	F89
k. Advertising and regional association	4197	E89	G89	F89
l. Other general government	4199	E89 10,861	G89	F89
<b>m. TOTAL</b>		\$ 537,600		
<b>2. Public safety</b>				
a. Police	4210	E62 242,446	G62	F62
b. Ambulance	4215	E32 54,468	G32	F32
c. Fire	4220	E24 156,324	G24	F24
d. Building inspection	4240	E66 11,628	G66	F66
e. Emergency management	4290	E89 612	G89	F89
f. Other public safety (including communications)	4299	E89 1,050	G89	F89
<b>g. TOTAL</b>		\$ 466,528		
<b>3. Airport/Aviation center</b>				
a. Administration	4301			
b. Airport operations	4302			
c. Other	4309		G01	F01
<b>d. TOTAL</b>		\$ -		

Remarks

Part I GENERAL FUND (Continued)				
B. EXPENDITURES - Modified Accrual				
(Continued)				
4. Highways and streets				
	Account No. (a)	Total expenditure (includes col.c&d)	Equipment and land purchases (c)	Construction (d)
a. Administration	4311	E44 150,985	G44	F44
b. Highways and streets	4312	E44 146,543	G44	F44
c. Bridges, railroad crossing	4313	E44	G44	F44
d. Street lighting	4316	E45 7,750	G45	F45
e. Toll highways	4316	E44	G44	F44
f. Other highway, streets, and bridges	4319			
g. TOTAL		\$ 305,278		
5. Sanitation				
a. Administration	4321	E81	G81	F81
b. Solid waste collection	4323	E81	G81	F81
c. Solid waste disposal	4324	E81 157,916	G81	F81
d. Solid waste clean-up	4325	E80	G80	F80
e. Sewage collection and disposal	4326	E80	G80	F80
f. Other sanitation	4329			
g. TOTAL		\$ 157,916		
6. Water distribution and treatment				
a. Administration	4331			
b. Water services	4332			
c. Water treatment	4335			
d. Water conservation	4338			
e. Other water	4339	E91	G91	F91
f. TOTAL		\$ -		
7. Electric				
a. Administration	4351			
b. Generation	4352			
c. Purchase costs	4353			
d. Equipment maintenance	4354			
e. Other electric	4359	E92	G92	F92
f. TOTAL		\$ -		

<b>Part I GENERAL FUND (Continued)</b>				
<b>B. EXPENDITURES - Modified Accrual</b>				
<b>(Continued)</b>				
	Account No.	Total expenditure <i>includes col c &amp; d</i>	Equipment and land purchases	Construction
	(a)	(b)	(c)	(d)
<b>8. Health</b>				
a. Administration	4411	70		
b. Pest Control	4414			
c. Health agencies and hospitals	4415	18,201		
d. Other Health	4419			
e. <b>TOTAL</b> ----->		\$ 18,271	G32	F32
<b>TOTAL expenditure for education purposes</b>				
<b>THIS ROW SHOULD BE USED BY THE LOCAL GOVERNMENTS</b>				
<b>WHICH ARE REPORTED IN COL C &amp; D</b>				
<b>10. Welfare</b>				
a. Administration	4441		G79	F79
b. Direct assistance	4442	23,590		
c. Intergovernmental welfare payments	4444	20,552		
d. Vendor payments	4445		G79	F79
e. Other welfare	4449			
f. <b>TOTAL</b> ----->		\$ 44,142		
<b>11. Culture and recreation</b>				
a. Parks and recreation	4520	48,267	G61	F61
b. Library	4550	81,255	G52	F52
c. Patriotic purposes	4583	20,607	G61	F61
d. Other culture and recreation	4589	9,476	G61	F61
e. <b>TOTAL</b> ----->		\$ 159,605		
<b>12. Conservation</b>				
a. Administration	4611	245		
b. Purchase of natural resources	4612	-		
c. Other conservation	4619	-	G59	F59
d. <b>TOTAL</b> ----->		\$ 245		
<b>13. Redevelopment and housing</b>				
a. Administration	4631			
b. Redevelopment and housing	4632		G50	F50
c. <b>TOTAL</b> ----->		\$ -		

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)

	Account No.	Total expenditure includes col c & d	Equipment and land purchases	Construction
	(a)	(b)	(c)	(d)
<b>14. Economic development</b>				
a. Administration	4651	\$	\$	\$
b. Economic development	4652			
c. Other economic development	4659	E89	G89	F89
d. TOTAL		\$ -	\$	\$
<b>15. Debt service</b>				
a. Principal long term bonds and notes	4711	189		\$
b. Interest on long term bonds and notes	4721	189		
c. Interest on tax and revenue anticipation notes	4723	E23		
d. Other debt service charges	4790			
e. TOTAL		\$ 152,666	\$	\$
<b>16. Capital outlay (not reported above)</b>				
a. Land and improvements	4901		G89	F89
b. Machinery, vehicles, and equipment	4902	36,810	G89	\$
c. Buildings	4903	316,777	G89	F89
d. Improvements other than buildings	4909	332,747	G89	F89
e. TOTAL		\$ 686,334	\$	
<b>17. Interfund operating transfers out</b>				
a. Transfers to special revenue funds	4912	265,000		
b. Transfers to capital projects funds	4913			
c. Transfers to proprietary funds	4914			
d. Transfers to capital reserve funds	4915	225,000		
e. Transfers to expendable trust funds	4916	40,000		
f. Transfers to non-expendable trust funds	4918			
g. TOTAL		\$ 265,000		
<b>Cumulative Expenditure Totals from pages 4-7</b>		2,793,585		

Remarks

**Part I GENERAL FUND (Continued)**

**B. EXPENDITURES - Modified Accrual (Continued)**

18. Payments to other governments	Account No.	Total expenditure includes col c & d	Equipment and land purchases	Construction
			(c)	(d)
a. Taxes assessed for county	4931	\$ 608,848		
b. Taxes assessed for precincts/village districts	4932	\$ -		
c. Local education taxes assessed	4933	\$ 1,731,410		
d. Taxes assessed for state	4934	\$ 1,021,852		
e. Payments to other governments	4939	\$ 790		
f. TOTAL		\$ 3,362,900		
19. TOTAL EXPENDITURES		>		
20. TOTAL FUND EQUITY (End of year)		>		
(Should equal line B, 2f, column c, on page 9 and line 13 on page 3, less line 19 above)		\$ 579,479		
21. TOTAL OF LINES 19 AND 20		>		
(Should equal line 13 on page 3)		\$ 6,735,964		

**Part II**

This area may be used to provide the detail requested wherever "Explain" or "Specify" is found:

Account number (a)	Item (b)	Amount (c)



**Part III GENERAL FUND BALANCE SHEET**

**MODIFIED ACCRUAL**

A. ASSETS	Account No.	MODIFIED ACCRUAL	
		Beginning of Year (b)	End of Year (c)
<b>1. Current assets</b>			
a. Cash and equivalents	1010	1,514,368	1,492,163
b. Investments	1030	-	-
c. Taxes receivable (From Section D, page 12)	1080	208,413	265,916
d. Tax liens receivable (From Section D, page 12)	1110	32,012	52,794
e. Accounts receivable	1150	-	-
f. Due from other governments	1260	91,344	11,119
g. Due from other funds	1310	62,650	65,926
h. Other current assets	1400	6,096	6,189
i. Tax deeded property (subject to resale)	1670	-	-
<b>j. TOTAL ASSETS (Should equal line B3)</b>		<b>1,914,883</b>	<b>\$ 1,894,107</b>
<b>B. LIABILITIES AND FUND EQUITY</b>			
<b>1. Current liabilities</b>			
a. Warrants and accounts payable	2020	22,846	31,366
b. Compensated absences payable	2030	-	-
c. Contracts payable	2050	-	-
d. Due to other governments	2070	-	-
e. Due to school districts	2075	1,270,629	1,283,262
f. Due to other funds	2080	-	-
g. Deferred revenue	2220	-	-
h. Notes payable - Current	2230	-	-
i. Bonds payable - Current	2250	-	-
j. Other payables	2270	-	-
<b>k. TOTAL LIABILITIES</b>		<b>1,293,475</b>	<b>\$ 1,314,628</b>
<b>2. Fund equity</b>			
a. Reserve for encumbrances (Please detail on page 10)	2440	29,000	72,760
b. Reserve for continuing appropriations (Detail on page 10)	2450	-	-
c. Reserve for appropriations voted from surplus	2460	-	-
d. Reserve for special purposes (Please detail on page 10)	2490	-	-
e. Unreserved fund balance	2530	592,408	506,719
<b>f. TOTAL FUND EQUITY</b>		<b>621,408</b>	<b>\$ 579,479</b>
<b>3. TOTAL LIABILITIES AND FUND EQUITY</b>		<b>1,914,883</b>	<b>\$ 1,894,107</b>

✓

✓

506,719



**Part V GENERAL FUND (Continued)**

**D. AMORTIZATION OF LONG-TERM DEBT**

Description (a)	Original obligation (b)	Purpose (c)	Annual installment (d)	Interest rate (e)	Date of final payment (f)	Bonds o/s at beginning of year (g)	Bonds issued this year (h)	Bonds retired this year (i)	Bonds o/s at end of year (j)
Road Construction	\$ 600,000		\$ 60,000	3.75%	2010	\$ 60,000	\$ -	\$ 60,000	\$ -
Kelsea Ave Road Project	520,000		52,000	4.89%	2018	442,000	-	52,000	390,000
<b>TOTAL-----&gt;</b>	\$ 1,120,000					\$ 502,000	\$ -	\$ 112,000	\$ 390,000

Remarks

**Part VI**

**RECONCILIATIONS**

A. RECONCILIATION OF SCHOOL DISTRICT LIABILITY		Amount
1. School district liability at beginning of year (Account number 2075, column b, on page 9)		\$ 1,270,629 ✓
2. ADD: School district assessment for current year		2,753,262 ✓
3. TOTAL LIABILITY WITHIN CURRENT YEAR (Sum of lines 1 and 2)		4,023,891
4. SUBTRACT: Payments made to school district		< 2,740,629 >
5. School district liability at end of year (lines 3 less line 4) (Account number 2075, column c, on page 9)		1,283,262 ✓
<b>B. RECONCILIATION OF TAX ANTICIPATION NOTES</b>		
1. Short-term (TRANS) debt at beginning of year	61V	Amount
	\$	-
2. ADD: New issues during current year		2,000,000
3. SUBTRACT: Issues retired during current year		< -
4. Short-term (TRANS) debt outstanding at end of year (Lines 1 + 2 - 3) (Be sure to include (TRANS) in Account number 2230, column c, page 9)	64V	\$ 61V
		< 2,000,000 >

PLEASE REFER TO THE INSTRUCTIONS TO COMPLETE SECTIONS C AND D

C. ALLOWANCE FOR ABATEMENTS WORKSHEET	Current year			TOTAL
	(a)	(b)	(c)	
1. Overlay/Allowance for Abatelements (Beginning of year) *	✓ 148,437		✓ 148,437	
2. SUBTRACT: Abatelements made (From tax collector's report)	0	< 61 >	<del>88,882</del> 61	
3. SUBTRACT: Discounts	WA 34	2%	87915 ✓	
4. SUBTRACT: Refunds (Cash abatelements)	NOT SURE	< 5,216 >	5,216	
5. ESTIMATED ALLOWANCE FOR ABATEMENTS AT END OF YEAR **	0	0	0	
6. Excess of estimate (Add to revenue on page 1, line 1a)	55306	(83)	55223	

\*Use overlay amount for column (a) and use last year's balance of line 5, Allowance for Abatelements for column b (see your form from last year).

\*\*The amount in column c will go into line 1(b) for next year's worksheet.

D. TAXES/LIENS RECEIVABLE WORKSHEET	1080 taxes			TOTALS
	(a)	(b)	(c)	
1. Uncollected, end of year	✓ 265,916	✓ 52,794	✓ 318,710	
2. SUBTRACT: "Overlay" carried forward as Allowance for Abatelements (from Worksheet C, line 5)				
3. Receivable, end of year *	✓ 265,916	✓ 52,794	✓ 318,710	

\* (These amounts are entered on page 9, account numbers 1080 and 1110, column c)

**Part VII SUMMARY OF REVENUES FOR ALL OTHER FUNDS**

REVENUE AND OTHER FINANCING SOURCES	Capital Projects (a)	Special Revenue (b)	Proprietary funds	
			Enterprise (c)	Internal service (d)
T01	T01	T01	T01	T01
1. Revenue from taxes	\$	\$ 6,075	\$	\$
2. Revenue from licenses, permits, and fees	T29	T29	T29	
3. Revenue directly from the federal government	B89	B89	B89	
4. Revenue from the State of New Hampshire	C89	C89	C89	
5. Revenue from other governments	D89	D89	D89	
6. Revenue from charges for services	A91	A91	A91	
(a) Water supply system charges	A80	A80	A80	
(b) Sewer user charges	A81	A81	A81	
(c) Garbage/refuse collection charges	A92	A92	A92	
(d) Electric	A01	A01	A01	
(e) Airport and aviation	A44	A44	A44	
(f) Highway	A45	A45	A45	
(g) Toll facilities	A61	A61 36,940	A61	
(h) Parks and recreation	A60	A60	A60	
(i) Parking	A94	A94	A94	
(j) Transit or bus system	A89	A89	A89	
(k) Other - Specify --<	A89	A89	A89	
(1)	A89	A89	A89	
(2)	A89	A89	A89	
(3)	A89	A89	A89	
7. Revenue from miscellaneous sources	U20	U20	U20	
(a) Interest on investments	U99	U99 1,488	U99	
(b) Other miscellaneous sources	U99	U99 5,050	U99	
8. Interfund operating transfers in	-	266,519		
9. Other financial sources	U99	U99	U99	
10. TOTAL REVENUE AND OTHER SOURCES →	\$ -	\$ 316,072	\$ -	\$ -

**Part VIII SUMMARY OF EXPENDITURES FOR ALL OTHER FUNDS**

EXPENDITURES (BY FUNCTIONS)	Capital projects (a)	Special revenue (b)	Proprietary funds	
			Enterprise (c)	Internal service (d)
1. General government	F89 \$	E89 \$	E89 \$	\$
2. Public Safety	F62	E62	E62	
(a) Police				
(b) Ambulance		E32	E32	
(c) Fire	F24	E24	E24	
3. Airport/Aviation center	F01	E01	E01	
4. Highway and streets	F44	E44	E44	
5. Toll Highways	F45	F45	F45	
6. Sanitation	F81	F81	F81	
7. Water distribution and treatment	F91	F91	E91	
8. Sewerage	F80	E80	E80	
9. Electric	F92	E92	E92	
10. Health	F32	E32	E32	
11. Welfare	F79	E79	E79	
12. Culture and recreation	F61	E61 17,455	E61	
13. Parking	F60	E60	E60	
14. Transit or bus system	F94	E94	E94	
15. Conservation	F59	E59 200,955	E59	
16. Redevelopment and housing	F50	E50	E50	
17. Economic development	F89	E89	E89	
18. Debt service		E23	E23	
19. Capital outlay - other	F89	F89	F89	
20. Interfund operating transfers out		338,709		
21. TOTAL EXPENDITURES →	\$ -	\$ 557,119	\$ -	\$ -
Remarks				

**Part IX BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS**

A. ASSETS	Account No. (a)	Capital Projects (b)	Special Revenue (c)	Proprietary funds	
				Enterprise (d)	Internal service (e)
<b>1. Current assets</b>					
(a) Cash and equivalents	1010		\$ 151,819		
(b) Investments	1030		389,922		
(c) Accounts receivable	1150		-		
(d) Due from other governments	1260	-			
(e) Due from other funds	1310		-		
(f) Other - Specify --K					
<b>2. Fixed assets</b>					
(a) Land and improvements	1610				
(b) Buildings	1620				
(c) Machinery, vehicles, and equipment	1640				
(d) Construction in progress	1650				
(e) Improvements other than buildings	1660				
(f) Other - Specify --K					
<b>3. TOTAL ASSETS</b> →		\$ -	\$ 541,741	\$ -	\$ -

**Remarks**

**Part VIII BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS ( Continued)**

B. LIABILITIES AND FUND EQUITY	Account No.	Capital projects	Special revenue	Proprietary funds	
				Enterprise	Internal service
1. Liabilities	(a)	(b)	(c)	(d)	(e)
(a) Warrants and accounts payable	2020	\$	\$	\$	\$
(b) Compensated absences payable	2030				
(c) Contracts payable	2050				
(d) Due to other governments	2070		-		
(e) Due to other funds	2080	-	65,926		
(f) Deferred revenue	2220				
(g) Notes and bonds payable		-			
(h) Other - Specify --					
<b>(I) TOTAL LIABILITIES -----&gt;</b>		\$ -	\$ 65,926	\$ -	\$ -
<b>2. Fund Equity/Capital</b>					
(a) Reserve for encumbrances	2440				
(b) Reserve for special purposes	2490				
(c) Unreserved fund balance	2530	-	475,815		
(d) Municipal contributed capital	2610				
(e) Other contributed capital	2620				
(f) Retained earnings	2790				
<b>(g) TOTAL FUND EQUITY -----&gt;</b>		\$ -	\$ 475,815	\$ -	\$ -
<b>3. TOTAL LIABILITIES AND FUND EQUITY -----&gt;</b>		\$ -	\$ 541,741	\$ -	\$ -



**Part X SUPPLEMENTAL INFORMATION WORKSHEET**

**A. INTERGOVERNMENTAL EXPENDITURES**

Report payments made to the State or other local governments *on reimbursement or cost-sharing basis*. Do not include these expenditures in part VIII.

Purpose (a)	Account No. (b)	Amount (c)
Payments made to other local governments for:		
Schools		M12
Sewers		M80
All other - County	4931	M89
All other - Towns	4199	M89
Payments made to State for:		
Highways	4319	L44
All other purposes	4199	L89

**C. DEBT OUTSTANDING, ISSUED, AND RETIRED**

Long-term debt purpose (a)	Bonds outstanding at the beginning of this fiscal year (b)	Bonds during this fiscal year		Outstanding at the end of this this fiscal year (e)
		Issued (c)	Retired (d)	
Industrial revenue	19T	24T	34T	44T
All other debt	19U	29U	39U	49U
Interest on water debt	19I			390,000
Total wages paid				
Z00				
665,436				

**C. SALARIES AND WAGES**

Report here the total salaries and wages paid to all employees of your city before deductions for social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of city employees charged to construction projects. These amounts may be taken from the W3 form filed by your government for the year ended December 31.

Total wages paid

Z00

665,436

**D. CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR**

Report separately for each of the two types of funds listed below, the amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at market value. Exclude accounts receivable, value of real property, and all non-security assets.

Type of fund (a)	Amount at end of fiscal year Omit cents (b)
<b>Bond funds -</b> Unexpended proceeds from sale of bond issues held pending disbursement	W31
	W61
<b>All other funds except employee retirement funds and nonexpendable trust funds.</b>	2,033,904

Remarks

**Part XI CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Date Signed

9/7/11

Signatures of a majority of the governing body:

*Kennedy Matteson*

*Robert H. Haines*

*S. D. Sykes*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)

Preparer (Please print type)

*Robin A. Bodakian*

Signature

*Robin A. Bodakian*

Regular Office Hours

Email address

**GENERAL INSTRUCTIONS**

When completed, one signed copy should be sent to the Department of Revenue Administration and one copy should be placed in your municipal records.

**Please be sure you have completed Part X, Items A-D.**

**WHEN TO FILE: (RSA. 21-J:34, V)**

For cities/towns reporting on a calendar year basis, this report must be filed on or before April 1.

For cities/towns reporting on an optional fiscal year basis (year ending June 30), this report must be filed on or before September 1.

**WHERE TO FILE**

Department of Revenue Administration  
State of New Hampshire  
Municipal Services Division  
PO Box 487  
Concord, NH 03302-0487