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2011

FORM F-65(MS-5)

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NH DEPT OF REVENUE ADM
MUNICIPAL SERVICES

30 3 006 002 2619
ANTRIM TOWN
CHR BD OF SELECTMEN
PO BOX 517
ANTRIM, NH 03440

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION



ANNUAL CITY/TOWN
FINANCIAL REPORT

PLEASE
RETURN
COMPLETED
FORM TO

State of New Hampshire
Department of Revenue Administration
Municipal Services Division
P.O. Box 487
Concord, NH 03302-0487
Telephone: (603) 271-3397

Part I GENERAL FUND - Revenues and expenditures for the period - Specify
January 1, 2010 to December 31, 2010

OR
July 1, 20 to June 30, 20

A. REVENUES - Modified Accrual	Account No. (a)	Amount (b)		
			T01	\$
1. Revenue from taxes (Including state education) a. Property taxes (commitment less overlay plus Section C, line 6, column (c), page 12)	3110	5,990,306		
b. State and local taxes assessed for school districts \$	4933			
c. Land use change taxes - General Fund	3120		T01	
d. Land use change taxes - Conservation Fund	3121		T01	
e. Resident taxes	3180		T01	
f. Timber taxes	3185	33,375		
g. Payments in lieu of taxes	3186	5,450	U98	
h. Other taxes (Explain on separate schedule)	3189		T01	
i. Interest and penalties on delinquent taxes	3190	90,432	T01	
j. Excavation Tax (@ \$.02 per cu. yd.)	3187	97	T99	
k. TOTAL (Excluding line 1b) ----->		6,119,660	\$	
Enter Only Dependent Schools in This Space			\$	
3. Revenue from licenses, permits, and fees			T28	
a. Business licenses and permits	3210		T01	
b. Motor vehicle permit fees	3220	305,986		
c. Building permits	3230	5,626	T29	

See accompanying independent accountant's compilation report

Part I GENERAL FUND (Continued)		Account No.	Amount
A. REVENUES - Modified Accrual (Continued)		(a)	(b)
3. Revenue from licenses, permits and fees			
(Continued)			
d. Other licenses, permits, and fees		T29	7,571
e. TOTAL	>	\$	319,183
4. Revenue from the federal government			
a. Housing and urban renewal (HUD)		B50	
		\$	
		B89	
b. Environmental protection		B89	
c. Other federal grants and reimbursements - Specify			
FEMA		3319	23,351
d. TOTAL	>	\$	23,351
5. Revenue from the State of New Hampshire			
a. Shared revenue block grant		C30	
		\$	
		C30	117,362
b. Meals and rooms distribution		C46	88,348
c. Highway block grant		C89	
d. Water pollution grants		C50	
e. Housing and community development		C89	
f. State and federal forest land reimbursement		C89	
g. Flood control reimbursement		C89	
h. Other state grants and reimbursements - Specify			
Emergency management and misc		3359	11,806
i. TOTAL	>	\$	217,516
6. Revenue from other governments			
Intergovernmental revenue - Other		D89	
		\$	89,754
7. Revenue from charges for services			
(Exclude interfund transfers)		A89	
a. Income from departments		\$	25,181
		A91	
b. Water supply system charges		A80	
c. Sewer user charges		A81	
d. Garbage-refuse charges		A82	
e. Electric user charges		A01	
f. Airport fees		A80	
g. Parking		A94	
h. Transit or bus system		A81	
i. Parks and Recreation		A03	
j. Cemeteries		A45	
k. Toll highways		A89	
l. Other charges		3409	
m. TOTAL	>	\$	25,181

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Part I GENERAL FUND (Continued)

A. REVENUES - Modified Accrual (Continued)

	Account No. (a)	Amount (b)
B. Revenue from miscellaneous sources		
a. Special assessments	3500	
b. Sale of municipal property	3501	
c. Interest on investments	3502	368
d. Rents of property	3503	3,175
e. Fines and forfeits	3504	1,430
f. Insurance dividends and reimbursements	3506	
g. Contributions and donations	3508	
h. Other miscellaneous sources not otherwise classified	3509	5,442
i. TOTAL		\$ 10,415
9. Interfund operating transfers in		
a. Transfers from special revenue fund	3912	\$
b. Transfers from capital projects fund	3913	
c. Transfers from proprietary funds	3914	
d. Transfers from capital reserve fund	3915	9,590
e. Transfers from trust and fiduciary funds	3916	1,283
f. Transfers from conservation fund	3917	
g. TOTAL		\$ 10,873
10. Other financial sources		
a. Proceeds from long-term notes and general obligation bonds	3934	\$
b. Proceeds from all other bonds	3935	
c. Other long-term financial sources	3939	
d. TOTAL		\$ -
11. TOTAL REVENUES FROM ALL SOURCES		\$ 6,815,933
12. TOTAL FUND EQUITY <i>(Beginning of year)</i>		
<i>(Should equal line B.2g, column b, page 9)</i>		\$ (65,774)
13. TOTAL OF LINES 11 AND 12 <i>(Should equal line 21, page 8)</i>		\$ 6,750,159
Remarks		

See accompanying independent accountant's compilation report

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual		Account No. (a)	Total expenditure (includes col.c&d)	Equipment and land purchases (c)	Construction (d)
1. General government					
a. Executive		4130	E29 \$ 109,870	G29 \$	F29 \$
b. Election and registration		4140	E89 23,063	G89	F89
c. Financial administration		4150	E23 138,016	G23	F23
d. Revaluation of property		4152	E23 23,304	G23	F23
e. Legal expense		4153	E25 15,093	G25	F25
f. Personnel administration		4155	E29 358,415	G29	F29
g. Planning and zoning		4191	E28 48,482	G29	F28
h. General government building		4194	E31 110,448	G31	F31
i. Cemeteries		4195	E03	G03	F03
j. Insurance not otherwise allocated		4196	E89 65,177	G89	F89
k. Advertising and regional association		4197	E89	G89	F89
l. Other general government		4199	E89 14,539	G89	F89
m. TOTAL			\$ 904,407	\$	\$
2. Public safety					
a. Police		4210	E32 \$ 391,813	G32 \$	F32 \$
b. Ambulance		4215	E32 20	G32	F32
c. Fire		4220	E24 86,426	G24	F24
d. Building inspection		4240	E66 7,225	G66	F66
e. Emergency management		4250	E89 2,245	G89	F89
f. Other public safety (including communications)		4299	E89 89,781	G89	F89
g. TOTAL			\$ 577,510	\$ 9,590	\$
3. Airport/Aviation center					
a. Administration		4301	\$	\$	\$
b. Airport operations		4302			
c. Other		4309			
d. TOTAL			\$	\$	\$
Remarks					

See accompanying independent accountant's compilation report.

Part II GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)		Account No. (a)	Total expenditure (includes col. c&d)	Equipment and land purchases (c)	Construction (d)
4. Highways and streets					
a. Administration		4311	\$	\$	\$
b. Highways and streets		4312	622,820	G44	F44
c. Bridges, railroad crossing		4313	8,014	G44	F44
d. Street lighting		4316	18,833	G44	F44
e. Toll highways		4316		G45	F45
f. Other highway streets, and bridges		4319	7,350	G44	F44
g. TOTAL			\$ 657,017	\$	\$
5. Sanitation					
a. Administration		4321	\$	G80	F80
b. Solid waste collection		4323		G81	F81
c. Solid waste disposal		4324	129,645	G81	F81
d. Solid waste clean-up		4325		G81	F81
e. Sewage collection and disposal		4326		G80	F80
f. Other sanitation		4329		G80	F80
g. TOTAL			\$ 129,645	\$	\$
6. Water distribution and treatment					
a. Administration		4331	\$	\$	\$
b. Water services		4332			
c. Water treatment		4335			
d. Water conservation		4338			
e. Other water		4339		G81	F91
f. TOTAL			\$	\$	\$
7. Electric					
a. Administration		4351	\$	\$	\$
b. Generation		4352			
c. Purchase costs		4353			
d. Equipment maintenance		4354			
e. Other electric		4359			
f. TOTAL			\$	G92	F92

See accompanying independent accountant's compilation report

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)		Account No. (a)	Total expenditure (includes col.c&d) (b)	Equipment and land purchases (c)	Construction (d)
8. Health					
a. Administration		4411 \$	\$	\$	\$
b. Pest control		4414			
c. Health agencies and hospitals		4415	17,530		
d. Other health		4419			
e. TOTAL		E32	\$ 17,530	G32	F32
10. Welfare					
a. Administration		4441 \$	\$ 10,710	G79	F79
b. Direct assistance		4442	19,222	J87	
c. Intergovernmental welfare payments		4444		M79	
d. Vendor payments		4445		E76	
e. Other welfare		4449		E79	F79
f. TOTAL			\$ 29,932	G61	F61
11. Culture and recreation					
a. Parks and recreation		4520 \$	\$ 55,558	G52	F52
b. Library		4550	119,270	G61	F61
c. Patriotic purposes		4583	1,431	G61	F61
d. Other culture and recreation		4589	6,000	G61	F61
e. TOTAL			\$ 182,259		\$ -
12. Conservation					
a. Administration		4611 \$	\$ 488	\$	\$
b. Purchase of natural resources		4612			
c. Other conservation		4619		E59	F59
d. TOTAL			\$ 488	G58	F58
13. Redevelopment and housing					
a. Administration		4631 \$	\$	\$	\$
b. Redevelopment and housing		4632			
c. TOTAL			\$ -	G50	F50

See accompanying independent accountant's compilation report

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)	Account No. (a)	Total expenditure (includes col.c&d) (b)	Equipment and land purchases (c)	Construction (d)
14. Economic development				
a. Administration	4651	\$	\$	
b. Economic development	4652			
c. Other economic development	4659			
d. TOTAL		E89	G89	F89
15. Debt service				
a. Principal long term bonds and notes	4711	189 141,667		
b. Interest on long term bonds and notes	4721	189 37,615		
c. Interest on tax and revenue anticipation notes	4723	E23 20,696		
d. Other debt service charges	4790			
e. TOTAL		\$ 199,978	G89	F89
16. Capital outlay (not reported above)				
a. Land and improvements	4901	\$	\$	
b. Machinery, vehicles, and equipment	4902	\$	G89	
c. Buildings	4903	\$	G89	F89
d. Improvements other than buildings	4909	\$	G89	F89
e. TOTAL		\$	\$	\$
17. Interfund operating transfers out				
a. Transfers to special revenue funds	4912			
b. Transfers to capital projects funds	4913			
c. Transfers to proprietary funds	4914			
d. Transfers to capital reserve funds	4915			
e. Transfers to expendable trust funds	4916			
f. Transfers to nonexpendable trust funds	4918			
g. TOTAL		\$		
Cumulative Expenditure Totals from pages 4-7		\$ 2,698,766	\$ 9,590	\$

Remarks

See accompanying independent accountant's compilation report

Part I GENERAL FUND (Continued)						
B. EXPENDITURES - Modified Accrual (Continued)						
18. Payments to other governments						
Account No. (a)	Amount expenditure includes col. c & d (b)	Equipment and land purchases (c)	Construction (d)			
4931	\$ 285,243					
4932						
4933	2,312,254					
4934	612,906					
4939						
f. TOTAL	\$ 3,210,403					
19. TOTAL EXPENDITURES	\$ 5,909,169	\$ 9,590	\$ -			
20. TOTAL FUND EQUITY						
	(End of year)					
	(Should equal line B.2g, column c, on page 9 and line 13 on page 3, less line 19 above)					
21. TOTAL OF LINES 19 AND 20	\$ 840,990					
	(Should equal line 13 on page 3)	\$ 6,750,159				

Part II This area may be used to provide the detail requested wherever "Explain" or "Specify" is found.

Account number (a)	Item (b)	Amount (c)

received
revised 5/23/11

Part III GENERAL FUND BALANCE SHEET

		MODIFIED ACCRUAL		
A. ASSETS	Account No. (a)	Beginning of year (b)	End of year (c)	
1. Current assets				
a. Cash and equivalents	1010	\$ 287,807	\$ 2,139,657	
b. Investments	1030	489	489	
c. Taxes receivable (From Section D, page 12)	1080	1,376,695	707,862	
d. Tax liens receivable (From Section D, page 12)	1110	315,973	342,840	
e. Accounts receivable	1150	3,569		
f. Due from other governments	1280	20,681	22,053	
g. Due from other funds	1310	794,606	299,981	
h. Other current assets	1400			
i. Tax dedeerd property (subject to resale)	1670	22,812	22,812	
j. TOTAL ASSETS (Should equal line B3)		\$ 2,822,632	\$ 3,535,694	
B. LIABILITIES AND FUND EQUITY				
1. Current liabilities				
a. Warrants and accounts payable	2020	\$ 96,214	\$ 26,507	
b. Compensated absences payable	2030			
c. Contracts payable	2060			
d. Due to other governments	2070			
e. Due to school districts	2075	1,307,801	1,320,599	
f. Due to other funds	2080	103,683	42,971	
g. Deferred revenue	2220			
h. Notes payable - Current	2230	1,300,000	1,300,000	
i. Bonds payable - Current	2250			
j. Other payables	2270	80,708	4,627	
k. TOTAL LIABILITIES		\$ 2,888,406	\$ 2,694,704	
2. Fund equity (Please detail on page 10)				
a. Assigned (formerly reserve for encumbrances)	2440	\$	\$	
b. Committed (formerly reserve for continuing appropriations)	2450			
c. Restricted (formerly reserve for appropriations voted for CRF/ETF)	2460			
d. Committed (formerly reserve for appropriations voted)	2460			
e. Assigned (formerly reserve for special purposes)	2490			
f. Unassigned (formerly unreserved fund balance)	2530	(65,774)	840,990	
g. TOTAL FUND EQUITY		\$ (65,774)	\$ 840,990	
3. TOTAL LIABILITIES AND FUND EQUITY		\$ 2,822,632	\$ 3,535,694	

Cap from revised 1/15/11

See accompanying independent accountant's compilation report

Part IV

DETAIL

This section may be used to provide the detail requested wherever "Explain" or "Specify" is found. If additional space is needed, please add extra pages using the following format. Please show the detail and the total for each.

Account Number (a)	Item (b)	Amount (c)

Please Detail Reserves from page 9 (Balance Sheet)

Account Number (a)	Item (b)	Amount (c)

Part V

GENERAL FUND

A. PLEASE LIST THE ANNUAL REQUIREMENTS TO AMORTIZE ALL GENERAL OBLIGATION DEBT
(as of (enter date) December 31, 2010 for the ensuing five years)

	Year (a)	Principal (b)	Interest (c)	Total (d)
1.	2011	\$ 56,667	\$ 30,711	\$ 87,378
2.	2012	56,667	28,379	85,046
3.	2013	56,667	25,895	82,562
4.	2014	56,667	23,486	80,153
5.	2015	56,667	21,078	77,745
6. SUBTOTAL (Sum of lines 1-5)		283,335	129,549	412,884
7. Remaining periods of debt		453,331	81,995	535,326
8. TOTAL		\$ 736,666	\$ 211,544	\$ 948,210

See accompanying independent accountant's compilation report

Part VI RECONCILIATIONS

A. RECONCILIATION OF SCHOOL DISTRICT LIABILITY

	Amount
1. School district liability at beginning of year (Account number 2075, column b, on page 9)	1,307,801 ✓
2. Add: School district assessment for current year	2,925,160
3. TOTAL LIABILITY WITHIN CURRENT YEAR (Sum of lines 1 and 2)	4,232,961
4. SUBTRACT: Payments made to school district	2,912,362 >
5. School district liability at end of year (line 3 less line 4) (Account number 2075, column c, on page 9)	1,320,599 ✓

B. RECONCILIATION OF TAX ANTICIPATION NOTES

	Amount
1. Short-term (TANS) debt at beginning of year	1,300,000
2. ADD: New issues during current year	2,900,000
3. SUBTRACT: Issues retired during current year	2,900,000 >
4. Short-term (TANS) debt outstanding at end of year (Lines 1 + 2 - 3) (Be sure to include (TANS) in Account number 2230, column c, page 9)	1,300,000

PLEASE REFER TO THE INSTRUCTIONS TO COMPLETE SECTIONS C AND D

C. ALLOWANCE FOR ABATEMENTS WORKSHEET

	Current year (a)	Prior years (b)	TOTAL (c)
1. Overlay/Allowance for Abatements (Beginning of year) *	✓ 198,357	✓ 70,000	268,357
2. SUBTRACT: Abatements made (From tax collector's report)	< ✓ 4,275 >	< ✓ 1,153 >	< 5,428
3. SUBTRACT: Discounts	<	>	>
4. SUBTRACT: Refunds (Cash abatements)	< 13,935 >	<	< 13,935
5. ESTIMATED ALLOWANCE FOR ABATEMENTS AT END OF YEAR **	< 14,186 >	< 75,814 >	< 90,000
6. Excess of estimate (Add to revenue on page 1, line 1a) *Use overlay amount for column (a) and use last year's balance of line 5, Allowance for Abatements for column b (see your form from last year) **The amount in column c will go into line 1(b) for next year's worksheet.	165,961	(6,967)	158,994

D. TAXES/LIENS RECEIVABLE WORKSHEET

	1080 taxes (a)	1110 liens (b)	TOTALS (c)
1. Uncollected, end of year			
2. SUBTRACT: "Overlay" carried forward as Allowance for Abatements (from Worksheet C, line 5)	\$ ✓ 722,048	\$ ✓ 418,654	\$ 1,140,702
3. Receivable, end of year *	< ✓ 14,186 >	< ✓ 75,814 >	< 90,000 >
	707,862 ✓	342,840 ✓	1,050,702

* (These amounts are entered on page 9, account numbers 1080 and 1110, column c)
See accompanying independent accountant's compilation report

Part VII SUMMARY OF REVENUES FOR ALL OTHER FUNDS

REVENUE AND OTHER FINANCING SOURCES	Capital Projects (a)		Special Revenue (b)	Enterprise (c)		Internal service (d)
	T01	\$		T01	\$	
1. Revenue from taxes						
2. Revenue from licenses, permits, and fees						
3. Revenue directly from the federal government	B09					
4. Revenue from the State of New Hampshire	C09	504,732				
5. Revenue from other governments	D09					
6. Revenue from charges for services	A91					
(a) Water supply system charges						
(b) Sewer user charges	A80					139,303
(c) Garbage/refuse collection charges	A91					150,030
(d) Electric	A92					
(e) Airport and aviation	A01					
(f) Highway	A44					
(g) Toll facilities	A45					
(h) Parks and recreation	A51					
(i) Parking	A80					
(j) Transit or bus system	A94					
(k) Other - Specify -->	A88					
(1) Ambulance fees	A88					
(2)	A89					
(3)	A89					
7. Revenue from miscellaneous sources	U20					
(a) Interest on investments						
(b) Other miscellaneous sources	U99					
8. Intfund operating transfers in	U99	28,010				
9. Other financial sources	U99					
10. TOTAL REVENUE AND OTHER SOURCES		\$ 532,742	\$ 242,431	\$ 294,535	\$ -	

See accompanying independent accountant's compilation report

Part VIII SUMMARY OF EXPENDITURES FOR ALL OTHER FUNDS

EXPENDITURES (BY FUNCTIONS)				Proprietary funds
1. General government	F89	E89	F89	
	\$	\$	\$	\$
2. Public Safety	F82	E82	F82	
(a) Police		93,835		
(b) Ambulance	F24	E32		
(c) Fire	F24	E24		
3. Airport/Aviation center	F01	E01		
4. Highways and streets	F44	E44		
5. Toll highways	F45	E45		
6. Sanitation	F81	E81		
7. Water distribution and treatment	F81	E81		
8. Sewerage	F80	E80	126,211	
9. Electric	F92	E92		208,127
10. Health	F32	E32		
11. Welfare	F79	E79		
12. Culture and recreation	F81	E81	78,523	
13. Parking	F80	E80		
14. Transit or bus system	F84	E84		
15. Conservation	F59	E59		
16. Redevelopment and housing	F50	E50		
17. Economic development	F89	E89		
18. Debt service	F83	E33	11,595	
19. Capital outlay - other	F99	F99	532,742	
20. Interfund operating transfers out				
21. TOTAL EXPENDITURES	\$	\$	\$	\$
		532,742	183,953	334,338

Remarks

See accompanying independent accountant's compilation report

A. ASSETS		Account No.	Capital Projects	Special Revenue	Enterprise	Proprietary funds	Internal service	
		(a)	(b)	(c)	(d)	(e)		
1. Current assets								
(a) Cash and equivalents		1010	\$	\$	238,246	\$	224,973	
(b) Investments		1030					300,465	
(c) Accounts receivable		1150		39,705			43,128	
(d) Due from other governments		1260	239,546					
(e) Due from other funds		1310	934	975			109,275	
(f) Other - Specify -								
2. Fixed assets								
(a) Land and improvements		1610	\$	\$			\$	
(b) Buildings		1620						
(c) Machinery, vehicles, and equipment		1640						
(d) Construction in progress		1650						
(e) Improvements other than buildings		1660					4,551,330	
(f) Other - Specify -							(2,755,215)	
3. TOTAL ASSETS			\$	240,480	\$	278,926	\$	2,473,956

Remarks

Part IX BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS (Continued)

B. LIABILITIES AND FUND EQUITY		Account No.	(a)	(b)	(c)	(d)	(e)
1. Liabilities				Capital Projects	Special Revenue	Enterprise	Proprietary funds Internal service
(a) Vouchers and accounts payable	2020	\$	8,684			\$	141
(b) Compensated absences payable	2030						
(c) Contracts payable	2050						
(d) Due to other governments	2070						
(e) Due to other funds	2080		231,796	43,623	128,219		
(f) Deferred revenue	2220						574
(g) Notes and bonds payable							
(h) Other - Specify -							
(i) TOTAL LIABILITIES		\$	240,480	\$	43,623	\$	128,934
2. Fund Equity/Capital		\$	2440	\$			
(a) Assigned (formerly reserve for encumbrances)							
(b) Assigned (formerly reserve for special purposes)	2490			235,303			
(c) Unassigned (formerly unreserved fund balance-deficit)	2530						
(d) Municipal contributed capital	2610						
(e) Other contributed capital	2620						
(f) Retained earnings	2790						2,345,022
(g) TOTAL FUND EQUITY		\$	-	\$	235,303	\$	2,345,022
3. TOTAL LIABILITIES AND FUND EQUITY		\$	240,480	\$	278,926	\$	2,473,956

See accompanying independent accountant's compilation report

Part X

SUPPLEMENTAL INFORMATION WORKSHEET

A. INTERGOVERNMENTAL EXPENDITURES

Report payments made to the State or other local governments on reimbursement or cost-sharing basis. Do not include these expenditures in part VIII.

Purpose (e)	Account No. (b)	Amount (c)
Payments made to other local governments for:		
Schools	M12	n/a
Sewers	M80	
All other - County	M89	
All other - Towns	M89	
Payments made to State for:		
Highways	L44	
All other purposes	L89	

B. DEBT OUTSTANDING, ISSUED, AND RETIRED

Long-term debt purpose (a)	Bonds outstanding at the beginning of this fiscal year (b)	Bonds during this fiscal year		Outstanding at the end of this fiscal year (e)
		Issued (c)	Retired (d)	
Industrial revenue	19T	24T	34T	44T
All other debt	19U	29U	39U	49U
Interest on water debt	19I			
				738,666

C. SALARIES AND WAGES

Report here the total salaries and wages paid to all employees of your city before deductions for social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of city employees charged to construction projects. These amounts may be taken from the W3 form filed by your government for the year ended December 31.

D. CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

Report separately for each of the two types of funds listed below, the amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at market value. Exclude accounts receivable, value of real property, and all non-security assets.

Type of fund (a)	Amount at end of fiscal year Omit cents (b)
Bond funds - Unexpended proceeds from sale of bond issues held pending disbursement	
All other funds except employee retirement funds and nonexpendable trust funds.	\$ 2,657,996

Remarks

See accompanying Independent accountant's compilation report

Part XI **CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Date Signed

11/9/2011

Signatures of a majority of the governing body:

[Handwritten signature]
[Handwritten signature]

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)

Preparer (Please print or type)

Vachon Clukay & Company PC

Signature

[Handwritten signature]

Email address

vachonclukay@vachonclukay.com

Regular office hours

8:00 AM - 5:00 PM Monday - Friday

GENERAL INSTRUCTIONS

When completed, one signed copy should be sent to the Department of Revenue Administration and one copy should be placed in your municipal records.

Please be sure you have completed Part X, Items A-D.

WHEN TO FILE: (RSA, 21-J:34, V)

For cities/towns reporting on a calendar year basis, this report must be filed on or before April 1.

For cities/towns reporting on an optional fiscal year basis (year ending June 30), this report must be filed on or before September 1.

WHERE TO FILE

Department of Revenue Administration
State of New Hampshire
Municipal Services Division
PO Box 487
Concord, NH 03302-0487