# **DO NOT STAPLE**



New Hampshire Department of Revenue Administration

**CD-57-P** 



# REAL ESTATE TRANSFER TAX DECLARATION OF CONSIDERATION REAL ESTATE PURCHASER (GRANTEE)

STEP 1 - PURCHASER Grantee / Assignee / Transferee	(use new mailing address) Original Ret	turn
Entity Type - (Check One): Individual Joint Partnership	Corporation Trust LLC Amended R	
Last Name / Entity	First Name FEIN / SSN	
Last Name / Entity	First Name FEIN / SSN	
Street No. Street Name	Apt / Unit Phone Number	
City State Zip	Code + 4 (or Canadian Postal Code)	
STEP 2 - SELLER Grantor / Assignor / Transferor Last Name / Entity	First Name	
Last Name / Entity	First Name	
STEP 3 - REAL ESTATE		
Municipality County		
Street No. Street Name	Apt / Unit	
Multi Town Sale? If Yes, list municipalities:		
Yes No		
STEP 4 - DEED  Transfer Date  Recording Date	Book No. Page No.	
Deed Type (Check one): Quitclaim Mortgage  Commissioner's Fiduciary	Sheriffs Tax Foreclosure  Probate In Lieu of Foreclosure	





# REAL ESTATE TRANSFER TAX DECLARATION OF CONSIDERATION REAL ESTATE PURCHASER (GRANTEE)

STEP 5 - TAX AMOUNT											
a) Full price or consideration for the real estate											
b) Divide Line 5(a) by \$100										0	0
c) Tax rate per \$100 at time of transfer									0	. 7	5
d) Subtotal of Purchaser's tax (Minimum of \$20 for all considerations \$4,000 or less, per RSA 78-B:1)								2	0 .	0	С
e) Total tax paid to County on behalf of Seller and Purchaser								4	0 .	0	С
Are you claiming tax exemption under RSA 78-B:2, JX?  DO NOT file form CD-57-P for transfers specifically exempted RSA 78-B:2, JX. Form CD-57-P must be filed for non-contra											
STEP 6 - TAXPAYER'S SIGNATURE & INFORMATION (Purchaser's Signature is Re Under penalties of perjury, I declare that I have examined this return and to the best of my belief it is to Purchaser 1 Signature  Purchaser1 Printed Name		rect a	nd c	omp	olete	2.					
Purchaser 2 Signature  Purchaser 2 Printed Name	MMDDY	YYY									
Tuchaser 21 miceu Name											
Witness Signature	MMDDY	ΥΥΥ									
Witness Printed Name											
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# REAL ESTATE TRANSFER TAX DECLARATION OF CONSIDERATION REAL ESTATE PURCHASER (GRANTEE) SIGNATURE PAGE

than the taxp	ayer, this declaration is based on all informa	tion of which the preparer has knowledge.)	
reparer's Signatu	re (if other than taxpayer)	MM	DDYYYY
eparer's Printed	Name (required if POA box is checked)		
ntity			
ntity			
,			
,		First Name	
,		First Name	
ast Name	Street Name		Phone Number
ast Name treet No.	Street Name	First Name  Apt / Unit	Phone Number



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# **General Questions**



### WHAT IS REAL ESTATE TRANSFER TAX?

It is a tax on the transfer, sale, or granting of real property or an interest in real property. Where the price or consideration is \$4,000 or less there is a minimum tax of \$20 to both, the purchaser and the seller. The tax rate from 7/1/99 to present is \$0.75 per \$100.

#### WHAT IS FAIR MARKET VALUE?

Rev 801.04 "Fair market value" means the price property would command in an arms length transaction if sold by a seller who is willing, but not compelled, to sell and purchased by a purchaser who is willing, but not compelled, to purchase.

# WHAT IS PRICE OR CONSIDERATION?

Price or consideration means the amount of money, other property and services, or property or services valued in money which is given in exchange for real estate, and measured at a time immediately after the transfer of the real estate.

## WHEN TO FILE

A Declaration of Consideration (Form CD-57-P) and an Inventory of Property Transfer (Form PA-34) formally known as Real Estate Transfer Questionnaire, must be filed with the NH Department of Revenue Administration (NH DRA) within 30 days of recording the deed.

#### WHO MUST FILE

For all contractual and non-contractual transfers, the purchaser, grantee, assignee, or transferee must file and sign the Declaration CD-57-P.

## ARE THERE EXEMPTIONS FOR PAYMENT OF THE TAX?

Every transfer, sale or granting of real property or an interest in real property is taxable unless exempted by statute. Please refer to the list of exemptions under RSA 78-B:2. Please note that the Form CD-57-P is not required for transfers exempted by RSA 78-B:2, except transfers exempted by RSA 78-B:2, IX.

## WHO MUST PAY?

The tax is assessed on **both** the purchaser and the seller, with a minimum charge of \$20 each. The tax is paid at the Register of Deeds office in the county where the property is located. **DO NOT** send the tax payment with this Declaration.

## WHERE TO FILE

File the Declaration of Consideration with: NH DRA **Documents Processing Division** PO Box 3308 Concord, NH 03302-3308.

# **PENALTIES**

If a return is not filed on a timely basis, a failure to file penalty equal to 5% of the outstanding balance, with a minimum of \$10 per month, is charged for each of the first five months or parts thereof after the return is due. In addition, there is a penalty equal to 100% of the additional tax due if either the buyer or seller makes a false statement on either the transfer tax form or deed that no tax is due or pays tax on less than the actual price or consideration for the transfer. The 100% false statement penalty is in lieu of the 10% late payment penalty.

# **NEED FORMS?**

To obtain additional forms please visit our website www.revenue.nh.gov/ or call the Forms Line at (603) 230-5001. An original (not photocopied) Form PA-34 must also be obtained for filing whenever a sale or transfer of real estate occurs. Contact the Department at (603) 230-5950 if you need an original Form PA-34.

# **NEED HELP?**

Questions not covered here may be answered in our Frequently Asked Questions (FAQ) available on our website at www.revenue.nh.gov/ or by calling Central Tax Services at (603) 230-5920, Monday through Friday, 8:00 am to 4:30 pm. All written correspondence to the Department should include the taxpayer name, taxpayer identification number, the name of a contact person and a daytime telephone number. Individuals who need auxiliary aids for effective communications in programs and services of the New Hampshire Department of Revenue Administration are invited to make their needs and preferences known. Individuals with hearing or speech impairments may call TDD Access: Relay NH 1-800-735-2964.



# **Line-By-Line Instructions**



First select the applicable Entity Type of the purchaser and identify if the return is original or amended.

#### STEP 1 - Purchaser

Enter the full name and address (use new mailing address, if applicable), phone number, and the taxpayer identification number(s) of the purchaser(s), grantee(s), assignee(s), or transferee(s). Each Purchaser or group of joint purchasers must file a CD-57-P. Please file an additional CD-57-P for two or more joint purchasers.

#### STEP 2 - Seller

Enter the full name of the seller(s), grantor(s), assignor(s), or transferor(s).

#### STEP 3 - Real Estate

**Property Location and Description**: Enter the municipality, county, street number, street name, and apartment/unit number where the property is located. Provide the tax map, block, and lot (parcel identification number) used by the municipality to identify the parcel. If the sale is a multi-town sale, please enter all of the municipalities where parcels are located.

#### STEP 4 - Deed

Enter the transfer date, recording date, and Book and Page numbers assigned by the County Register of deeds. Please indicate the deed type for the transactions (only one deed type may be selected).

## STEP 5 - Tax Amount

- (a): Enter the full price or consideration paid for the real estate transferred.
- (b): Divide the amount on (a) by \$100.
- (c): Enter the tax rate in effect as of the date of transfer. Tax rate from 7/1/99 Present is \$0.75 per \$100. Please contact the NH DRA for rates prior to 7/1/99.
- (d): Enter the subtotal of the tax for the Purchaser by multiplying (b) by (c), rounding to the nearest whole dollar.
- (e): Enter the total tax paid to the County on behalf of the Seller and Purchaser. Multiply 5(d) by 2.

Check the appropriate box as to whether or not the Purchaser is claiming tax exemption under RSA 78-B:2.

# STEP 6 - Signatures (Paper Form)

Purchaser's Signature and Information: The Form must be signed and dated by the Purchaser(s).

Witness Signature: The Purchaser's signature(s) must be witnessed in ink and dated in the spaces provided.

# STEP 7 - Preparer

**Power of Attorney (POA)**: By checking the POA box and signing Step 6, the taxpayer authorizes the preparer listed to act on the Purchaser's behalf for this return only, including entering the Book and Page numbers and filing this return. This is a limited POA for this return only.

**Preparer's Signature and Information**: If this Form was filled out by someone other than the Purchaser, please enter the full name, entity, address, and phone number of the preparer.

