How to Read the Notice of Assessment
A Quick Reference Guide

1. Identifies the specific tax period, tax year, taxpayer identification number (i.e., FEIN, SSN, or DIN), and tax type at issue (e.g., Business Tax, Interest and Dividends Tax, or Meals and Rentals Tax, etc.). This section also identifies the date the Notice of Assessment was issued by the Department and the deadline date to appeal the assessment.

2. Identifies the balance of tax due, as well as any interest, penalties and fees that may have been assessed.

3. Identifies the taxpayer’s name and address of record.

4. Identifies the total assessment amount due (including tax, interest, penalties, and fees).

5. Identifies the daily interest rate in order for the taxpayer to calculate and pay the additional interest due after the date shown.

6. Enter the amount of payment (including additional interest calculated in #5 above).

7. Identifies the amount that is payable to the “State of New Hampshire” and the proper mailing address for sending payment to the Department.

8. Barcode used by the Department to efficiently process the payment received.

9. Keep this bottom portion of the Notice of Assessment for your records.

10. Identifies the taxpayer’s payment history (including estimate payments, return payments, and credits from prior periods).

"Taxpayer Bill of Rights" is on the reverse side of the Notice of Assessment. The Taxpayer Bill of Rights is a collection of New Hampshire statutes (RSA 21-J:40 through :44) that sets forth the New Hampshire Department of Revenue Administration’s responsibilities to every taxpayer.

If you have any questions, please contact the Department at (603) 230-5920.