

MINUTES OF THE
ASSESSING STANDARDS BOARD
RULES SUB-COMMITTEE

Approved as Amended

DATE: August 2, 2016

TIME: 9:00 a.m.

LOCATION: NH Dept. of Revenue, 109 Pleasant Street, Concord, NH.

COMMITTEE MEMBERS:

Loren Martin, Chairman
Betsey Patten
Stephan Hamilton, DRA
Len Gerzon ~ *Absent*

Mary Pinkham-Langer, DRA
Marti Noel
Robert Gagne ~ *Absent*
Todd Haywood ~ *Absent*

Proposed Changes

Ms. Pinkham-Langer talked of the changes which started with page 2 of the revised 7/22/16 rule body, 303.02 training of a measurer and lister. Ms. Marti Noel commented that no time limit is listed. The discussion included having to request to be certified once 80 hours is completed and whether it should actually be stated as such, "shall immediately request" etc. Other changes included: (f) strike "perform" and use "oversees", "training", change to "prior to the completion of the certification process" etc. Ms. Pinkham-Langer then discussed having a form on the idea of the "Application for Apprentice Appraiser" and "Application for Licensure/Certification as a Real Estate Appraiser". A discussion followed on the pros and cons of such a form. Talk then turned to a checklist and Chairman Martin's template for the checklist possibly being submitted.

Ms. Pinkham-Langer spoke of experience, duties of a measurer and lister, sales analysis, etc. Chairman Martin and Mr. Steve Hamilton discussed experience, supervisor certification but no experience ever defending before the BTLA or the Superior Court, attestation etc. Next discussion was on Duties of a Measurer and Lister, use of the data collection manual and understanding the ethics that govern the professional conduct in the appraisal practice. Mr. Hamilton commented on the current state of the rule for a measurer & lister. A discussion followed that a town administrator (unless certified by DRA) is not qualified to be making appraisals of property, possible changing of values (when not qualified to do so), importance of supervision, towns being forced to have an assessor etc. A long discussion then followed regarding guidance for the measurer and lister, limitations of the measurer and lister and duties of the measurer and lister. Objective standard and subjective estimate, CAMA systems, objective adjustments, topography, view etc. were all gone over. Ms. Betsey Patten suggested adding "shall not determine or change adjustments applied to land attributes". Mr. Hamilton then commented on Mr. Todd Haywood's request on changing from 2 years of experience to less and if this should be recommended to the Assessing Standards Board etc. Chairman Martin does not feel it's unrealistic to have 2 years. A discussion followed on experience, qualifications and time required for each level etc.

Respectfully submitted,

Elizabeth McGill
NH Department of Revenue Administration – Municipal and Property Division

Documentation relative to the Assessing Standards Board may be submitted, requested or reviewed by:

Telephone: (603) 230-5967
Facsimile: (603) 230-5947
Web: www.revenue.nh.gov
E-mail: asb@dra.nh.gov

In person at:
109 Pleasant Street, Concord, NH
In writing to:
NH Department of Revenue
Assessing Standards Board
PO Box 487
Concord, NH 03302-0487