

FINANCIAL REPORT OF THE TOWN OR CITY BUDGET

Enter TOWN/CITY Name Here >

Town of Brookfield

Enter Calendar Reporting Year Here >

2011

(January 1 to December 31)

Enter Optional Reporting Year Here >

n/a

(July 1 to June 30)

DOES THE TOWN/CITY ACCOUNT FOR SOME EXPENDITURES AS PROPRIETARY FUNDS OR CAPITAL PROJECT FUNDS?

Enter Yes or No in box above & see instructions.

Enter town or city name in cell C5 and calendar reporting year for this report in C7 (optional reporting year in cell C9). In cell C12 enter yes if the municipality accounts for some expenditures as proprietary or capital project funds.

State of New Hampshire Department of Revenue Administration
Municipal Services Division
P.O. Box 487
Concord, NH 03302-0487
Telephone: (603) 230-5090

Return Completed Form By April 1 For Calendar Fiscal Year and By September 1 for Optional Fiscal Year

GOVERNING BODY (SELECTMEN)

Date Signed: 3/26/2012

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Armand G. Martineau
Richard

PREPARER

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)

Preparer (Please print or type)

Armand G. Martineau

Signature

Armand G. Martineau

Regular Office Hours

Email address

Lmartineau34@comcast.net

FOR DRA USE ONLY

RECEIVED

MAR 30 2012

NH DEPT OF REV ADMIN
MUNICIPAL SERVICES

MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

MS-6

Financial Report of the Budget - Town/City of

Town of Brookfield

Reporting Year =

2011

OP FY Reporting Year =

1	2	3	4	5
Acct. #	EXPENDITURE	Voted Appropriations Final MS-2	Other Authorizations* Explain Below	Actual Expenditures
WATER DISTRIBUTION & TREATMENT =				
show detail below				
4331	Administration			
4332	Water Services			
4335-4339	Water Treatment, Conserv. & Other			
ELECTRIC =				
show detail below				
4351-4352	Admin. and Generation			
4353	Purchase Costs			
4354	Electric Equipment Maintenance			
4359	Other Electric Costs			
HEALTH =				
show detail below				
4411	Administration	0		0
4414	Pest Control	0		0
4415-4419	Health Agencies & Hoap. & Other	3,388		3,388
WELFARE =				
show detail below				
4441-4442	Administration & Direct Assist.	10,000		7,599
4444	Intergovernmental Welfare Pymts	0		0
4445-4449	Vendor Payments & Other	6,000		0
CULTURE & RECREATION =				
show detail below				
4520-4529	Parks & Recreation	4,217		4,216
4550-4559	Library			
4583	Patriotic Purposes	150		126
4589	Other Culture & Recreation	1,000		0
CONSERVATION =				
show detail below				
4611-4612	Admin. & Purch. of Nat. Resources	1,550		335
4619	Other Conservation	0		0
4631-4632	Redevelopment and Housing			
4651-4659	Economic Development			
DEBT SERVICE =				
show detail below				
4711	Princ.- Long Term Bonds & Notes	0		0
4721	Interest-Long Term Bonds & Notes	0		0
4723	Int. on Tax Anticipation Notes	0		0
4790-4799	Other Debt Service			

Acct. #	Explanation for "Other Authorizations" (Column 4) (Examples: Emergency expenditure; non-lapsing appropriations; grants; agents on capital reserve or trust, transfers)

Financial Report of the Budget - Town/City of

			Town/City Name	
			2011	Reporting Year
			n/a	Op FY Reporting Year
1	2	3	4	
Acct. #	SOURCE OF REVENUE	Estimated Revenues Used to Set Tax Rate	Actual Revenues	
TAXES				
3110	Property Taxes (commitment less overlay)	1,621,245	1,591,474	
3120	Land Use Change Taxes - General Fund	20,000	21,550	
3121	Land Use Change Taxes - Conservation Fund			
3180	Resident Taxes			
3185	Timber Taxes	10,000	10,663	
3186	Payment in Lieu of Taxes			
3187	Excavation Tax (\$.02 cents per cu yd)			
3189	Other Taxes			
3190	Interest & Penalties on Delinquent Taxes	13,000	12,941	
	Inventory Penalties			
LICENSES, PERMITS & FEES				
3210	Business Licenses & Permits			
3220	Motor Vehicle Permit Fees	85,000	103,784	
3230	Building Permits	2,000	2,553	
3290	Other Licenses, Permits & Fees	1,700	1,742	
3311-3319	From Federal Government			
FROM STATE				
3351	Shared Revenues			
3352	Meals & Rooms Tax Distribution	31,786	31,891	
3353	Highway Block Grant	32,361	32,361	
3354	Water Pollution Grant			
3355	Housing & Community Development			
3356	State & Federal Forest Land Reimbursement			
3357	Flood Control Reimbursement			
3359	Other (Including Railroad Tax)			
3379	From Other Governments			
CHARGES FOR SERVICES				
3401-3406	Income from Departments			
3409	Other Charges			
MISCELLANEOUS REVENUES				
3501	Sale of Municipal Property		60,726	
3502	Interest on Investments		442	
3503-3509	Other	8,000	8,601	
INTERFUND OPERATING TRANSFERS IN				
3912	From Special Revenue Funds			
3913	From Capital Projects Funds			
3914	From Enterprise Funds			
	Sewer - (Offset)			
	Water - (Offset)			
	Electric - (Offset)			
	Airport - (Offset)			
3915	From Capital Reserve Funds	127,825	66,771	
3916	From Trust & Fiduciary Funds	5,000	5,000	
3917	Transfers from Conservation Fund			
OTHER FINANCING SOURCES				
3934	Proceeds from Long Term Bonds & Notes			
Less Proprietary Funds or Capital Project Funds				
		1,957,917	1,950,499	

General Fund Balance Sheet for Town/City of

Town of Brookfield

2011

or Optional Reporting Year =

A. ASSETS	Acct. #	Beginning of Year	End of year
Current assets	(a)	(b)	(c)
a. Cash and equivalents	1010	511,113	577,888
b. Investments	1030		0
c. Restricted Assets			0
d. Taxes receivable (See Section D, page 7)	1080	168,117	193,529
e. Tax liens receivable (See Section D, page 7)	1110	14,181	32,053
f. Accounts receivable	1150		0
g. Due from other governments	1260		0
h. Due from other funds	1310		0
i. Other current assets	1400		0
j. Tax deeded property (subject to resale)	1670		0
		693,411	803,470
a. Warrants and accounts payable	2020	787	5,296
b. Compensated absences payable	2030		
c. Contracts payable	2050		0
d. Due to other governments	2070		
e. Due to school districts	2075	461,028	547,987
f. Due to other funds	2080		0
g. Deferred revenue	2220		0
h. Notes payable - Current	2230		
i. Bonds payable - Current	2250		
j. Other payables	2270		0
		461,815	553,283
a. Nonspendable Fund Balance	2440		0
b. Restricted Fund Balance	2450		0
c. Committed Fund Balance	2460		0
d. Assigned Fund Balance	2490		0
e. Unassigned Fund Balance	2530	231,596	250,187
		231,596	250,187
		693,411	803,470

RECONCILIATION (to assist in balance sheet preparation)**A. GENERAL FUND BALANCE SHEET RECONCILIATION**

Total Revenues From Page 5	1,950,499	
Less Expenditures From Page 4	1,931,908	
Increase (decrease)	18591	
Ending Fund Equity From Balance Sheet	250,187	These cells should be equal
Less Beginning Fund Equity From Balance Sheet	231,596	
Increase (decrease)	18591	

B. RECONCILIATION OF SCHOOL DISTRICT LIABILITY ACCT. #2075

Amount

1. School district liability at beg. of year (From balance sheet Acct # 2075, column b)	461,026
2. ADD: School district assessment for current year	1,123,656
3. TOTAL LIABILITY WITHIN CURRENT YEAR (Sum of lines 1 and 2)	1,584,684
4. SUBTRACT: Payments made to school district	< 1,036,697 >
(To balance sheet Acct # 2075, column c)	547,987

C. RECONCILIATION OF TAX ANTICIPATION NOTES

Amount

1. Short-term (TANS) debt at beginning of year	\$
2. ADD: New issues during current year	
3. SUBTRACT: Issues retired during current year	< >
4. Short-term (TANS) debt outstanding at end of year (Lines 1 + 2 - 3) (To balance sheet in Acct # 2230, column c)	-