FOR DP-	10 INTEREST AND DIVIDENDS TAX RETURN
Com- mon Errors	The following is a list of the most common mistakes made by taxpayers when filing a NH Interest and Dividends Tax return. These, along with other errors, may cause the return to be considered an "incomplete return" which may result in the assessment of interest and penalties. To ensure that you have filed a complete return, carefully follow the general and line-by-line instructions and be sure you have done the following:
	Have you signed and dated the return in ink?
	If This is a joint return, has your spouse included their social security number, signed and dated the return in ink?
	If there is a balance due of \$1.00 or greater, have you enclosed a check for the total amount due?
	Did you make the check payable to the State of New Hampshire?
	Are the written and numeric amounts on the check for the same amount?
	Have you signed and dated the check? Have you enclosed both pages of the DP-10?
	Did you mistakenly send a payment in the amount of your credit or refund? If you would like to make an additional payment please use Form DP-10-ES
Who Must File A Return	INDIVIDUALS: Individuals who are residents or inhabitants of the state for any part of the tax year must file providing they received more than \$2,400 of gross taxable interest and/or dividend income for a single individual or \$4,800 of such income for a married couple filing a joint New Hampshire return. (Part-year residents see below.) To determine whether a return must be filed, you should complete Step 1 through Step 5, Line 7. If the amount on Line 7 is \$0 or less you are not required to file an Interest and Dividends Tax Return. Please check the box under Line 8, sign in ink, and mail the form so that we may remove you from our mailing list. PARTNERSHIPS, LLC's, ASSOCIATIONS, TRUSTS AND FIDUCIARIES: Please see separate tables in this booklet regarding "WHO"
Joint Filers	and "WHAT" is taxable. To ensure your payments are credited to your account, the sequence of names and social security numbers must be consistent on all Interest and Dividends Tax estimates, extensions and returns.
Part Year Resi- dent	For New Hampshire Interest & Dividends Tax purposes, a "part year resident" is someone who has permanently established residency in New Hampshire during the year or who has permanently abandoned residency in New Hampshire during the year. If you established residency after January 1, 2001, check the "Initial Return" box and enter the date of residency in Step 3. If you abandoned residency during the year, check the "Final Return" box and enter the date in Step 3. A temporary absence for any length of time does not change your state of residency. If you are unsure whether you are a resident
	of New Hampshire, please call the Taxpayer Assistance Office (603) 271-2186, Monday through Friday, 8:00 a.m. to 4:30 p.m. Part-year residents are entitled to the full \$2,400 exemption (or \$4,800 for joint filers) and the full amount for the exemptions shown in Step 5, Line 10 of the return. Part-year residents must file a return if, during the entire year, their taxable income was over \$2,400 (or over \$4,800 for joint filers). However, only the interest and dividend income earned during that portion of the year for which they were a New Hampshire resident is taxable.
When To File	Calendar Year: If your return is based on a calendar year, it must be postmarked on or before April 15, 2003. Fiscal Year: If your return is based on a taxable period other than a calendar year, it must be postmarked on or before the 15th day of the fourth month following the end of your taxable period.
Where To File	MAIL NH DEPT OF REVENUE ADMINISTRATION TO: DOCUMENT PROCESSING DIVISION PO BOX 2072 CONCORD NH 03302-2072 FACSIMILE DOCUMENTS ARE NOT ACCEPTED
Exten- sion	New Hampshire does not require taxpayers to file an application for an automatic 7-month extension of time to file provided that the taxpayer has paid 100% of the Interest and Dividends Tax determined to be due by the due date of the tax.
To File	If you need to make an additional payment, you must file a Form DP-59-A along with the payment. This application and payment must be postmarked on or before the due date of the tax. Failure to pay 100% of the tax due by the original due date will result in the assessment of interest and may result in the assessment of penalties. You are not required to attach a copy of your federal extension to your return.
Confi- dential Infor- mation	Tax information which is disclosed to the New Hampshire Department of Revenue Administration is held in strict confidence by law. The information may be disclosed to the United States Internal Revenue Service, agencies responsible for the administration of taxes in other states in accordance with compacts for the exchange of information, and as otherwise authorized by New Hampshire RSA 21-J:14.
Social Secu- rity Num- bers	Disclosure of social security numbers is mandatory under Department of Revenue Administration rules Rev. 221.02, 221.03. This information is required for the purpose of administering the tax laws of this state and authorized by 42 U.S.C.S. § 405 (c)(2)(C)(i). The failure to provide social security numbers may result in a rejection of a return or application. The failure to timely file a return or application complete with social security numbers may result in the imposition of civil or criminal penalties, the disallowance of claimed exemptions, exclusions, credits, deductions or adjustments that may result in increased tax liability.
Amended Re- turns	If you discover an error was made on your return after it has been filed, an amended New Hampshire return should be promptly filed by completing a corrected Form DP-10 and by checking the "AMENDED" box in Step 3 on the return. New Hampshire does not have a separate form for amended returns.
Round- ing	Money items on all Interest and Dividends Tax forms may be rounded off to the nearest whole dollar.
Need Help	Call the Taxpayer Assistance Office at (603) 271-2186, Monday through Friday, 8:00 am to 4:30 pm. All written correspondence to the department should include the taxpayer name, federal employer identification number or social security number, the name of a contact person and a daytime telephone number.
Need Forms	To obtain additional forms or forms not contained in this booklet, please call (603) 271-2192. Copies of the state tax forms may also be obtained from our web site at www.state.nh.us/revenue or by visiting any of the 21 depository libraries located throughout the state.
Report Of Change	To report a change to your Interest and Dividends Tax Return for years 1994 to present, (which resulted from a federal audit) file a separate report of change, ROC-DP-10, form for each year. To file a report of change on an Interest and Dividends Tax return, you will need to use the federal adjustment and a copy of your return as originally filed or previously adjusted. When filing the completed ROC-DP-10, you must sign in ink and include the IRS form reporting the change. Follow the line by line instructions when filling out the

FORM DP-10 Instructions		NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION INTEREST AND DIVIDENDS TAX RETURN LINE-BY-LINE INSTRUCTIONS				
STEP 1	spouse's s	pe or print the name and address in the space provided. Individual/Joint returns must include social security number and, if applicable ouse's social security number in the space provided. For partnership or fiduciary returns, enter the federal employer identification mber in the space provided.				urity number and, if applicable, federal employer identification
STEP 2	Entity type. You must check only one box. If a partnership return, enter the percentage of ownership by New Hampshire residents a fiduciary return, enter the percentage of NH beneficiaries.				y New Hampshire residents. If	
	Check the	appropriate	box(es) that apply and ente	r the date of the event.	If deceased, please enter th	e date of death.
	Januarv 2r	nd and if vou	tion: If you will not be at you would like forms mailed to a ailing purposes only.	our New Hampshire maili a winter address, please o	ng address when the forms check the box and provide th	s are mailed on approximately ne address. This address will
STEP 3	 Complete Step 3 on the second page of this return before proceeding to Step 4 on the first page. LINE 1(a) INTEREST INCOME: Enter on Line 1(a) ALL interest income. For individual and joint filers the amount to be reported on 1(a) is from Line 8(a) of IRS Form 1040 or 1040A. For partnerships and fiduciary filers, the amount to be reported on Line 1(a) total of all interest income reported on your federal return. NOTE: All interest income which is not taxable to NH will be deductive 4. LINE 1(b) DIVIDEND INCOME: Enter on Line 1(b) ALL ordinary dividend income. For individual and joint filers the amount to be reported on Line 1(b) is from Line 9 of IRS Form 1040 or 1040A. NOTE: All dividend income which is not taxable to NH will be deducted on the first form 1(b) is from Line 9 of IRS Form 1040 or 1040A. 				be reported on Line 1(a) is the able to NH will be deducted on filers the amount to be reported	
	 4. LINE 1(c) FEDERAL TAX-EXEMPT INTEREST INCOME: Enter on Line 1(c) the amount of ALL federally tax-exempt interest income. Findividuals and joint filers, the amount is from IRS Form 1040 or 1040A, Line 8 (b). Unless specifically exempt by New Hampshire Ia all federally tax-exempt interest income is taxable to New Hampshire. NOTE: All federal tax-exempt interest income that is not taxable to NH will be deducted on Line 4. LINE 1(d) Enter the subtotal of Lines 1(a), 1(b) and 1(c). 				exempt by New Hampshire law,	
	LINE 2 DISTRIBUTIONS SUBJECT TO THE NH INTEREST AND DIVIDENDS TAX AND INCOME FROM A NON-NH EDUCATION PL In column I, enter the entity code number which represents the type of entity of the payer. See the box below for ENTITY TYPE COL In column II, enter the name of the payer. In column III, enter the payer's social security number or federal employer identification num if known. In column IV, enter the total amount of cash or property distribution received or constructively received. This amount may correspond to any line on your Federal Form 1040 or your Federal Schedule K-1. NOTE: This is not a tax on pass-through port income, gains or losses from a Federal Schedule K-1. Therefore, do not include any pass-through gains or losses from Federal Schedule				low for ENTITY TYPE CODES. employer identification number, eceived. This amount may not a tax on pass-through portfolio	
	List on Line 2 the actual cash or property distributions you received or constructively received from S corporations, partnerships wit transferable shares, trusts or estates with transferable shares, or the return of capital from qualified investment capital companie when the investment is returned within three years of the original deduction. These distributions are subject to tax in NH as a "dividend (Transferable means that you can freely transfer your shares without causing a dissolution of the organization or without privapproval of the other members.) All publicly traded partnerships fall into this category. ALL NONTAXABLE INCOME WILL BE DEDUCTE ON LINE 4.				investment capital companies ect to tax in NH as a "dividend". organization or without prior INCOME WILL BE DEDUCTED	
	taxable to I	NH." Code	2	3	4	5
	Entity		S-Corporations	Partnerships	Trusts or Estates	Other
		<u>,</u>	of Line 1(d) plus Line 2.	1 artherships		Other
	See Quick Checklist in this booklet for examples of taxable and non-taxable income sources LINE 4 INTEREST AND DIVIDENDS INCOME NOT TAXABLE TO NH In column I, enter the reason code number which correct the reason the income is not subject to the Interest and Dividends Tax. (See the box below for reason codes.) In column II, name of the payer. In column III, enter the payer's social security number or federal identification number, if known. In column the non-taxable amount. These items should only be deducted if they were included on Lines 1(a), 1(b), 1(c) or 2.			codes.) In column II, enter the r, if known. In column IV enter		
	REASON CODE		I	REASON		
	 1 Direct US government obligations 2 NH municipal bond 3 Long or short term capital gains included in Line 3 4 Individual retirement account/Keogh plans/other exempt retirement plans 5 Liquidating distributions 6 100% of K-1 interest or dividend income from a partnership/trust with non-transferable shares which is subject to 7 A portion of interest or dividend income from a partnership/trust with non-transferable shares which is not subject to 8 9 Allocation to non-NH residents 9 Distributive share of the entity's interest or dividend income indicated on Schedule K-1 and included in the partner, be or shareholder's federal income tax return. REASON CODE 7 CALCULATION: Example: a resident/inhabitant receives a \$5,000 distribution from a partnership that has place of business in New Hampshire and the Partnership has non-transferrable shares or from a fiduciary that is not a New Hampshire shares.			which is not subject to I&D tax uded in the partner, beneficiary		
				y that is not a New Hampshire		
The partnership or fiduciary's total gross income is \$100,000 and its interest and dividend income is \$ The amount of the distribution that is non-taxable to the resident is \$4,500; \$100,000 - \$10,000 = \$90,000 - \$10,000 = \$90,000 - \$10,000 - \$10,000 = \$90,000 - \$10,000 - \$10,000 - \$10,000 = \$90,000 - \$10			00/\$100,000 x \$5,000 who established or abondoned ing as part-year residents may annual taxable income for the the following calculation to that			

FORM		
DP-10		
Instructions		

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION INTEREST AND DIVIDENDS TAX RETURN LINE-BY-LINE INSTRUCTIONS (con't)

STEP 3		S TAXABLE INCOME: Enter			
Con- tinued	To figure your Net Taxable Income, complete Lines 6 through 10. For Individual /Joint filers ONLY, if Line 7 is zero, you are not required to file a return. Check the box under Line 7 if you would like to be removed from the forms mailing list.				
	LINE 6 Enter the income exemption. \$2,400 for individual, partnership or fiduciary or \$4,800, for joint filer.				
	LINE 7 Calcula	ate your Adjusted Taxable Inco	ome, Line 5 minus Li	ne 6. To be removed from our mailing	list please check the box.
				during the taxable period to a qualified	
		77-A:1,XXIV. (The return of ently be included in Line 2.)	any such contribution	ons received within the next three sub	sequent periods is taxable and
	LINE 9 Check	the exemptions that apply. N	Aultiply the number of	of boxes checked by \$1,200 and enter t	he result.
STEP 4		late the Net Taxable Income	by subtracting Lines	8 and 9 from Line 7.	
		the amount from Line 10.			
	Ū	your Interest & Dividends Tax	, , , ,		
			0 ()	the sum of your payments on Line 13.	as tax aslaulated Line 12
	Enter	the remainder, balance of tax of	lue, on Line 14.	sum of Lines 13(a) through 13(d), from t	
				nd enter them on Lines 15(a) through 1	
		interest is calculated on the base of days from due date to da		n the original due date to the date paid a vily rate decimal equivalent	the applicable rate listed below.
		X	X		_ Enter on Line 15(a).
	Tax Due	Number of days	Daily decimal rat below for applicable	e equivalent Interest due	
		erest rate is recomputed each applicable rates for any othe	year under the prov	isions of RSA 21-J:28, II. Applicable ra	tes are as follows: (contact the
		PERIOD	RATE	DAILY RATE DECIMAL EQUIVALENT	
		1/1/2003 - 12/31/2003	8%	.000219	
		1/1/2002 - 12/31/2002 1/1/2001 - 12/31/2001	9% 11%	.000247 .000301	
		1/1/1999 - 12/31/2000	10%	.000274	
		1/1/1998 - 12/31/1998	11%	.000301	
		Prior to 1/1/98	15%	.000411	
				or underpayment of taxes shall be impos I be 50% of the amount of the nonpaym	
	or part thereof t	hat the return remains unfiled c	or incomplete. The to	turn may be subject to a penalty equal to tal amount of this penalty shall not excee rn until the date a complete return is file	d 25% of the balance of tax due.
	 (d) UNDERPAYMENT PENALTY: If your tax is more than \$200 you were required to make estimated tax payments during the tax year. calculate your penalty for nonpayment or underpayment of estimated tax or to determine if you qualify for an exception from making estimate payments, complete and attach Form DP-2210/2220. Form DP-2210/2220 may be obtained by calling the Department of Revenue Administrations line at (603) 271-2192 or from our web site at www.state.nh.us/revenue. NOTE: Taxpayers who substantially understate their tax may be assessed a penalty by the Department in the amount of 25% of underpayment of the tax resulting from such understatement. There is a substantial understatement of tax if the amount of the understatement exceeds 10 percent of the tax required to be shown on the return or \$5,000. 				
STEP 5	LINE 16(a) En	ter the subtotal of amount due	e. (Line 14 plus Line	15)	
	LINE 16(b) Enter the amount of any return payment made electronically.				
		5	()	16(b). Enter the result on Line 16.	
	Hampshire. Pay TO THE RETU	ment must accompany the ref	turn; HOWEVER, PL	ile the return. Make check or money EASE ENCLOSE, BUT DO NOT STAPI account, please put your social securi	E OR TAPE, YOUR PAYMENT
		total tax (Line 12) plus interes or the overpayment amount or		e 15) is less than the payments [Line 13	plus Line 16(b)], then you have
	year's return. E	Enter the desired credit on Li	ne 18(a). The remain	overpayment or the total amount of the or nder, which will be refunded, should be . Please allow up to 12 weeks for th	e entered on Line 18(b). If Line
SIGNA- TURE(S)	even if only one return. The prep	of you had income. If you pa	id a preparer to com	joint return, both husband and wife mus pplete this return, then the preparer mus number, social security number or fee	st also sign in ink and date the



NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION INTEREST AND DIVIDENDS TAX RETURN INSTRUCTIONS (continued)

WHO IS TAXABLE RSA 77:3 and Rev 902.06

INDIVIDUALS	PARTNERSHIPS, LLC'S, ASSOCIATIONS	TRUSTS/FIDUCIARIES	
IF:	IF:	IF:	
Inhabitants or residents of NH for any part of the taxable period.	Entity has non-transferable shares;	Entity has non-transferable shares;	
Gross interest and dividend income form all sources exceeds \$2,400 during the taxable period.	Gross interest and dividend income from all sources exceeds \$2,400 during the taxable period;	Gross interest and dividend income from all sources exceeds \$2,400 during the taxable period;	
	Primary or central place of business in NH; and	Fiduciaries derived their appointment from a NH court or the trust property is located in NH; and	
	Any partner, trustee, member or owner is an inhabitant or resident of NH.	Trustee is an inhabitant or resident of NH.	

WHAT IS TAXABLE To the Individual Filer

The actual cash or property distributions you receive from partnerships, LLCs, associations, estates or trusts fall into one of the following three categories: entirely NOT taxable to New Hampshire, entirely taxable to New Hampshire, or taxable in part to New Hampshire. In general, you can determine which category your income falls into by answering the questions below.

- (1) Is the organization required to file its own New Hampshire Interest and Dividends Tax return? If yes, your entire distribution is NOT taxable to New Hampshire. See (1) below. Use reason code 6. If no, move on to question 2.
- (2) **Does the organization have transferable shares?** (Can you freely transfer your shares without causing a dissolution of the organization or without obtaining prior member approval?) If yes, your entire ACTUAL distribution from this organization is taxable. See (2) below. If no, move on to 3, below.
- (3) If the organization is not required to file its own New Hampshire Interest & Dividends Tax return AND the organization has non-transferable shares, then the distribution you received from them is taxable to you as if it had come from its original source. The interest and dividend income subject to tax shall be imposed on the portion of the actual distribution which represents interest or dividends received by the entity. See (3) below. Use reason code 7.

INCOME FROM	WHAT IS TAXABLE	HOW TO SHOW THE TAXABLE PORTION	
"S" Corporations	All actual and constructive receipt of distributions (including non-cash distributions) from an "S" corporation are taxable to NH regardless of the original source of the income.	On page 2, Line 2, enter entity code 2, list the name of the "S" corporation and its federal employer identification number. In Column IV enter the total amount of the distribution you received.	
Partnerships LLC's Associations	(1) above No part of your distribution is taxable to NH.	Not applicable.	
Trusts or Estates	(2) above All of your actual and constructive receipt of distribution (including non-cash distributions) from this entity is taxable to NH regardless of the original source of the income.	On page 2, Line 2, enter its entity code, list the name of the entity and its federal employer identification number. In Column IV enter the total amount of the distribution you received.	
	(3) above A portion of the distribution you received is taxable to you. The taxable portion is determined by multiplying the amount of the actual distribution received by a fraction. The numerator is the total interest and dividends received by the entity. The denominator is the total amount of gross income received by the entity.	On page 2, Line 2, enter its entity code, list the name of the entity and its federal employer identification number. In Column IV enter the total amount of the distribution you received. Enter the non-taxable amount on Line 4 and use Reason Code 7.	

WHAT IS TAXABLE

To the Partnership, LLC, Association or Trust

	WHAT IS TAXABLE	HOW TO SHOW THE TAXABLE PORTION
Partnership, Association or Trust when all of the interest holders are residents or inhabitants of NH. Partnership, Association or Trust when some of the interest holders are residents or inhabitants of NH.	All interest and dividends received which would be taxable if received by a resident individual. Of the interest and dividends received, which would be taxable if received by a resident individual an amount proportionate to the aggregate interest of the partners or members who are inhabitants of this state.	List the interest and dividend income on Lines 1(a), (b) and (c) and Line 2. Enter the non-taxable amounts on 4, with the reason code and the payer's name and federal employer identification number. List the interest and dividend income on Lines 1(a), (b) and (c) and Line 2. Enter the non-taxable amounts on Line 4, with the reason code and the payer's name and federal employer identification number. Use reason code 8 to reflect non-taxable interest and dividends allocated to non-NH residents interest holder.



QUICK CHECKLIST

Taxable to New Hampshire

Not Taxable to New Hampshire

– INTEREST –

- All banks, credit unions, building & loan associations, trust companies, including those in New Hampshire and Vermont
- Bonds, notes and money at interest and from all debts due the person being taxed unless specifically exempt
- · Personal Life insurance interest
- · Personal mortgages and loans
- · Repurchase agreements
- Municipal bonds, EXCEPT New Hampshire
- · Deemed interest
- Indirect obligations of the US Government including: Federal National Mortgage Association (FNMA), Government National Mortgage Association (GNMA), Federal Home Loan Mortgage Corporation, and Farmers Home Administration
- Annuities (except as part of an employee benefit plan as defined in ERISA of 1974 sec. 3, or the principal portion of life insurance proceeds)
- Annual calculated interest from zero coupon bonds
- · OID interest as shown on your 1099
- . Interest paid on income tax refunds

- · New Hampshire State and New Hampshire Municipal bonds
- Individual Retirement Accounts
- · Keogh Plans
- Tax Deferred Investment Plans
- · Employee Benefit Plans defined by ERISA of 1974, sec. 3
- Specifically exempted Puerto Rico, Guam & Virgin Islands bonds
- Direct obligations of the US Government including: Treasury Bills, US Savings Bonds, Treasury Bonds, Federal Home Loan Banks, US Postal Securities, Small Business Administration, Tennessee Valley Authority, Farm Credit System, Federal Financing Bank, General Services Administration, Student Loan Marketing Association (SLMA), and Resolution Funding Corporation
- New Hampshire Housing Authority Bonds, Industrial Development Authority, New Hampshire Higher Education and Health Facilities Authority, Firemen's Retirement, New Hampshire Retirement System, State Retirement Allowance
- Interest received from funds invested in the NH college tuition savings plan under RSA 195-H

– DIVIDENDS –

- Banks and bank holding companies
- · All dividends unless specifically exempt by law
- Corporations (including NH Corporations)
- Mutual funds EXCEPT portion generated from direct obligations of the US Government or from capital gains
- · Automatic reinvestments
- Actual cash or property distributions from S Corporations (see instructions)
- Fair market value of distributed property by a business organization
- Forgiveness of debt by an organization
- Personal expenditures made by an organization for an individual and the fair market value of any property transferred
- World Bank dividends
- Deemed dividends

- Capital gains, or any portion of the dividend that represents capital gain
- Return of capital, or any portion of the dividend that represents return of capital
- Stock dividends paid in new stock (not automatic reinvestment of mutual funds)
- · Liquidating dividends
- Individual Retirement Accounts
- Keogh Plans
- · Tax deferred investment plans
- Sale or exchange of transferable shares
- 1099 PATR (Patronage Dividends)
- Mutual funds which invest solely in New Hampshire tax-exempt instruments
- Dividends received from funds invested in the NH college tuition savings plan under RSA 195-H